



“Mountains Community Hospital makes possible essential quality medical services to the residents and visitors of the local mountains.”

DISTRICT BOARD OF DIRECTORS MEETING
Thursday, January 19, 2023, 2:15 p.m.
UCLA Conference Center, Lakeview Room
850 Willow Creek Road, Lake Arrowhead, CA 92352

Or

Microsoft Teams meeting
Join on your computer, mobile app or room device
[Click here to join the meeting](#)
Meeting ID: 263 310 133 851
Passcode: iN98KS
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Or call in (audio only)
[+1 951-384-1117,676246455#](#) **United States, Riverside**
Phone Conference ID: 676 246 455#

Members:	Kieth Burkart, President Barrick Smart, Treasurer Barry Hoy, Trustee	Cheryl Robinson, Vice President Cheryl Moxley, Secretary
Staff Members:	Mark Turner, Chief Executive Officer Bijan Motamedi, M.D., Chief of Staff Julie Atwood, Human Resources Director	Terry Peña, Chief Operating Officer Yvonne Waggener, Chief Financial Officer Kristi McCasland, Executive Assistant

OPEN SESSION

2:15 p.m.

CALL TO ORDER

Kieth Burkart, President

PRESIDENTS COMMENTS

Kieth Burkart, President
Action Possible

BOARD MEMBER REPORTS

All Board Members

PUBLIC COMMENTS

Government Code
Section 54954.3 Sections A & B

The public has the right to address the legislative body on any item of interest to the public.
A time restraint may be implemented at the discretion of the Board President.

PREVIOUS MINUTES approval

Kieth Burkart, President
Action probable

DISTRICT BOARD OF DIRECTORS MEETING
Thursday, January 19, 2023, 2:15 p.m.

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CONSENT AGENDA

Kieth Burkart, President
Action Probable

(Motion will be made to include all items listed)

1. Approval of Quality Committee minutes, meeting held November 17, 2022
2. Approval of Facilities Committee minutes, meeting held October 20, 2022
3. Approval of Finance Committee minutes, meeting held November 17, 2022
4. Approval of the attached Lists of Policy and Procedures that was sent January 5, 2023

AGENDA ITEMS

- | | |
|---|--|
| 1. Resolution 2023-08 – AB 361 – Authorizing Remote Teleconference Meetings | Kieth Burkart, President
Action Probable |
| 2. FPPC Board Ethics Training (<i>Due 3/15/2023</i>) | Keith Burkart, President
Information Only |
| 3. Form 700 Statement of Economic Interest (<i>Due 3/15/2023</i>) | Keith Burkart, President
Information Only |
| 4. Land Use Discussion | Mark Turner, Chief Executive Officer
Action Possible |
| 5. Board Self-Assessment Action Plan | Mark Turner, Chief Executive Officer
Action Possible |
| 6. Strategic Plan | Mark Turner, Chief Executive Officer
Action Possible |
| 7. ATC Tower Offer | Mark Turner, Chief Executive Officer
Action Possible |
| 8. CEO Report <ol style="list-style-type: none">a. Electronic Medical Record (EMR)b. Recruitment for General Surgeon | Mark Turner, Chief Executive Officer
Information Only
Information Only |
| 9. COO/CNO Report | Terry Peña, Chief Operating Officer
Information only |
| 10. Quality Committee Report <ol style="list-style-type: none">a. Report of Meeting held January 19, 2023 | Cheryl Moxley, Chairperson
Information only |
| 11. Finance Committee Report <ol style="list-style-type: none">a. Report of Meeting held January 19, 2023b. Capital Purchasesc. Investments | Barry Smart, Committee Member
Action Probable
Action Possible
Action Possible |
| 12. Facilities Committee Report <ol style="list-style-type: none">a. Report of Meeting held January 19, 2023 | Cheryl Robinson, Chairperson
Information only |

DISTRICT BOARD OF DIRECTORS MEETING
Thursday, January 19, 2023, 2:15 p.m.

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- | | |
|---|--------------------------|
| 13. Board Education | Kieth Burkart, President |
| a. AHA Rural HealthCare Leadership Conference | Action Possible |
| b. HASC Annual Conference | |
|
 | |
| 14. Discussion Topic Suggestions | Kieth Burkart, President |
| | Information only |

ADJOURN TO CLOSED SESSION

CLOSED SESSION AGENDA ITEMS

(Closed session pursuant to Govt. Code Section 54957)

- | | |
|---------------------------|--------------------------|
| 1. Executive session | Board Members & CEO Only |
| a. CEO Evaluation Process | Action Possible |

RETURN TO OPEN SESSION

- | | |
|-------------------------------|--------------------------|
| 1. Closed Session Report | Kieth Burkart, President |
|
 | |
| 2. Public Report of Decisions | Kieth Burkart, President |

NEXT BOARD-ATTENDED MEETINGS

Thursday, February 16, 2023 at 1:00 p.m.
(Days & times are subject to change so please refer to the posted agenda for exact times)

FINAL ADJOURNMENT



“Mountains Community Hospital makes possible essential quality medical services to the residents and visitors of the local mountains.”

SPECIAL DISTRICT BOARD OF DIRECTORS MEETING

Monday, January 30, 2023, 5:15 p.m.

Microsoft Teams meeting

Join on your computer, mobile app or room device

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Meeting ID: 285 658 516 687

Passcode: SGhNzz

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[+1 951-384-1117,,474821881#](#) United States, Riverside

Phone Conference ID: 474 821 881#

Members:	Kieth Burkart, President Barrick Smart, Treasurer Barry Hoy, Trustee	Cheryl Robinson, Vice President Cheryl Moxley, Secretary
Staff Members:	Mark Turner, Chief Executive Officer Bijan Motamedi, M.D., Chief of Staff Julie Atwood, Human Resources Director	Terry Peña, Chief Operating Officer Yvonne Waggener, Chief Financial Officer Kristi McCasland, Executive Assistant

OPEN SESSION

5:15 p.m.

CALL TO ORDER

Kieth Burkart, President

PRESIDENTS COMMENTS

Kieth Burkart, President
Action Possible

BOARD MEMBER REPORTS

All Board Members

PUBLIC COMMENTS

Government Code
Section 54954.3 Sections A & B

The public has the right to address the legislative body on any item of interest to the public.
A time restraint may be implemented at the discretion of the Board President.

CONSENT AGENDA

Kieth Burkart, President
Action Probable

(Motion will be made to include all items listed)

1. Approval of the attached Lists of Policy and Procedures that was sent January 25, 2023

**SPECIAL DISTRICT BOARD OF DIRECTORS MEETING
Thursday, January 30, 2023, 5:15 p.m.**

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AGENDA ITEMS

1. Audited Financial Statements FY2022

Kieth Burkart, President
Action Probable

ADJOURN TO CLOSED SESSION

CLOSED SESSION AGENDA ITEMS

(Closed session pursuant to Govt. Code Section 54957 & Civil Code Section 3426.1)

1. Executive Session
 - a. Personnel Issues

Board Members & CEO Only
Action Possible

RETURN TO OPEN SESSION

1. Closed Session Report
2. Public Report of Decisions

Kieth Burkart, President

Kieth Burkart, President

NEXT BOARD-ATTENDED MEETINGS

Thursday, February 16, 2023 at 1:00 p.m.
(Days & times are subject to change so please refer to the posted agenda for exact times)

FINAL ADJOURNMENT



“Mountains Community Hospital makes possible essential quality medical services to the residents and visitors of the local mountains.”

DISTRICT BOARD OF DIRECTORS MEETING
Thursday, February 16, 2023, 2:15 p.m.
MCH Medical Office Building, 29099 Hospital Road, Lake Arrowhead, CA 92352
George M. Medak Conference Room, Suite 207

Or

Microsoft Teams meeting
Join on your computer, mobile app or room device
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[+1 951-384-1117,,174521787#](#) **United States, Riverside**
Phone Conference ID: 174 521 787#

Members:	Kieth Burkart, President Barrick Smart, Treasurer Barry Hoy, Trustee	Cheryl Robinson, Vice President Cheryl Moxley, Secretary
Staff Members:	Mark Turner, Chief Executive Officer Bijan Motamedi, M.D., Chief of Staff Julie Atwood, Human Resources Director	Terry Peña, Chief Operating Officer Yvonne Waggener, Chief Financial Officer Kristi McCasland, Executive Assistant

OPEN SESSION

2:15 p.m.

CALL TO ORDER

Kieth Burkart, President

PRESIDENTS COMMENTS

Kieth Burkart, President

1. Form 700 Statement of Economic Interest (*Due 3/15/2023*)

Action Possible

BOARD MEMBER REPORTS

All Board Members

PUBLIC COMMENTS

Government Code
Section 54954.3 Sections A & B

The public has the right to address the legislative body on any item of interest to the public.
A time restraint may be implemented at the discretion of the Board President.

PREVIOUS MINUTES approval

Kieth Burkart, President
Action probable

DISTRICT BOARD OF DIRECTORS MEETING
Thursday, February 16, 2023, 2:15 p.m.

CONSENT AGENDA

Kieth Burkart, President
Action Probable

(Motion will be made to include all items listed)

1. Approval of Quality Committee minutes, meeting held January 19, 2023
2. Approval of Marketing Committee minutes, meeting held November 17, 2022
3. Approval of Finance Committee minutes, meeting held January 19, 2023
4. Approval of the Special Finance Committee minutes, meeting held January 30, 2023

AGENDA ITEMS

- | | |
|--|--------------------------------------|
| 1. Strategic Plan | Mark Turner, Chief Executive Officer |
| a. Review, edit and validate MCH's Mission, Vision, Values | Action Possible |
| b. Annual Management Action Plan | Information only |
| 2. CEO Report | Mark Turner, Chief Executive Officer |
| a. Construction and Land Use approval update | Information Only |
| b. General Surgeon Onboarding update | Information Only |
| 3. COO/CNO Report | Terry Peña, Chief Operating Officer |
| | Information only |
| 4. Quality Committee Report | Cheryl Moxley, Chairperson |
| a. Report of Meeting held February 16, 2023 | Information only |
| 5. Marketing Committee Report | Cheryl Robinson, Chairperson |
| a. Report of Meeting held February 16, 2023 | Information only |
| 6. Finance Committee Report | Barry Smart, Committee Member |
| a. Report of Meeting held February 16, 2023 | Action Probable |
| b. Capital Purchases | Action Possible |
| c. Investments | Action Possible |
| 7. Board Education | Kieth Burkart, President |
| a. FPPC Board Ethics Training (<i>Due 3/15/2023</i>) | Information only |
| b. MCH Board Member Annual Education (Relias) | Action Possible |
| c. HASC Annual Conference, May 17-19, 2023 | Action Possible |
| d. CHA Rural Health Care Symposium, April 10-11, 2023 | Action Possible |
| 8. Discussion Topic Suggestions | Kieth Burkart, President |
| | Information only |

ADJOURN TO CLOSED SESSION

CLOSED SESSION AGENDA ITEMS

(Closed session pursuant to Govt. Code Section 54954.5

- | | |
|-----------------------------------|--------------------------------------|
| 1. Hearings | Bijan Motamedi, M.D., Chief of Staff |
| Subject matter: Staff Privileges | Action Probable |
| Re: Credentialing Recommendations | |

DISTRICT BOARD OF DIRECTORS MEETING
Thursday, February 16, 2023, 2:15 p.m.

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2. Medical Executive Committee Issues

Bijan Motamedi, M.D., Chief of Staff
Information only

(Closed session pursuant to Govt. Code Section 54956.9(d)(2))

1. Risk Management Discussion

Leslie Plouse, Quality Director
Information only

(Closed session pursuant to Govt. Code Section 54957)

1. Executive session
a. CEO Evaluation

Board Members & CEO Only
Action Possible

RETURN TO OPEN SESSION

1. Closed Session Report
2. Public Report of Decisions

Kieth Burkart, President

Kieth Burkart, President

NEXT BOARD-ATTENDED MEETINGS

Thursday, March 16, 2023 at 1:00 p.m.
(Days & times are subject to change so please refer to the posted agenda for exact times)

FINAL ADJOURNMENT



“Mountains Community Hospital makes possible essential quality medical services to the residents and visitors of the local mountains.”

DISTRICT BOARD OF DIRECTORS MEETING
Thursday, March 16, 2023, 1:45 p.m.
George M. Medak Conference Room, Suite 207
MCH Medical Office Building, 29099 Hospital Road, Lake Arrowhead, CA 92352

Or

Microsoft Teams meeting
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[+1 951-384-1117,816751430#](#) **United States, Riverside**
Phone Conference ID: 816 751 430#

Members:	Kieth Burkart, President Barrick Smart, Treasurer Barry Hoy, Trustee	Cheryl Robinson, Vice President Cheryl Moxley, Secretary
Staff Members:	Mark Turner, Chief Executive Officer Bijan Motamedi, M.D., Chief of Staff Julie Atwood, Human Resources Director	Terry Peña, Chief Operating Officer Yvonne Waggener, Chief Financial Officer Kristi McCasland, Executive Assistant

<u>OPEN SESSION</u>	1:45 p.m.
<u>CALL TO ORDER</u>	Kieth Burkart, President
<u>PRESIDENTS COMMENTS</u>	Kieth Burkart, President Action Possible
<u>BOARD MEMBER REPORTS</u>	All Board Members
<u>PUBLIC COMMENTS</u>	Government Code Section 54954.3 Sections A & B

The public has the right to address the legislative body on any item of interest to the public.
 A time restraint may be implemented at the discretion of the Board President.

<u>PREVIOUS MINUTES approval</u>	Kieth Burkart, President Action probable
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DISTRICT BOARD OF DIRECTORS MEETING
Thursday, March 16, 2023, 1:45 p.m.

CONSENT AGENDA

Kieth Burkart, President
Action Probable

(Motion will be made to include all items listed)

1. Approval of Quality Committee minutes, meeting held February 16, 2023
2. Approval of Human Resources Committee minutes, meeting held September 15, 2022
3. Approval of Special Human Resources Committee minutes, meeting held October 10, 2022

AGENDA ITEMS

- | | |
|---|--|
| 1. Unbudgeted Capital Item: Blood Bank Refrigerator/Brackets | Mark Turner, Chief Executive Officer
Yvonne Waggener, Chief Financial Officer
Action Possible |
| 2. Strategic Plan
a. Review, edit and validate MCH's Mission, Vision, Values | Mark Turner, Chief Executive Officer
Action Possible |
| 3. CEO Report
a. Construction and Land Use approval update
b. General Surgeon Onboarding update
c. Annual Management Action Plan
d. ATC Tower Offer
e. BETA Council Update | Mark Turner, Chief Executive Officer
Information Only
Information Only
Information Only
Information Only
Information Only |
| 4. COO/CNO Report | Terry Peña, Chief Operating Officer
Information only |
| 5. Quality Committee Report
a. Report of Meeting held March 16, 2023 | Cheryl Moxley, Chairperson
Information only |
| 6. Human Resources Committee Report
a. Report of Meeting held March 16, 2023 | Kieth Burkart, Chairperson
Information only |
| 7. Board Education
a. MCH Board Member Annual Education (Relias)
b. CHA Rural Health Care Symposium, April 10-11, 2023
c. HASC Annual Conference, May 17-19, 2023 | Kieth Burkart, President
Action Possible
Action Possible
Action Possible |
| 8. Discussion Topic Suggestions | Kieth Burkart, President
Information only |

ADJOURN TO CLOSED SESSION

CLOSED SESSION AGENDA ITEMS

(Closed session pursuant to Govt. Code Section 54954.5)

1. Hearings
Subject matter: Staff Privileges
Re: Credentialing Recommendations

Bijan Motamedi, M.D., Chief of Staff
Action Probable

DISTRICT BOARD OF DIRECTORS MEETING
Thursday, March 16, 2023, 1:45 p.m.

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2. Medical Executive Committee Issues

Bijan Motamedi, M.D., Chief of Staff
Information only

(Closed session pursuant to Govt. Code Section 54956.9(d)(2))

1. Risk Management Discussion

Leslie Plouse, Quality Director
Information only

RETURN TO OPEN SESSION

1. Closed Session Report

Kieth Burkart, President

2. Public Report of Decisions

Kieth Burkart, President

NEXT BOARD-ATTENDED MEETINGS

Thursday, April 27, 2023 at 1:00 p.m.
(Days & times are subject to change so please refer to the posted agenda for exact times)

FINAL ADJOURNMENT



“Mountains Community Hospital makes possible essential quality medical services to the residents and visitors of the local mountains.”

DISTRICT BOARD OF DIRECTORS MEETING

Friday, April 28, 2023, 2:15 p.m.

George M. Medak Conference Room, Suite 207

MCH Medical Office Building, 29099 Hospital Road, Lake Arrowhead, CA 92352

Or

Microsoft Teams meeting

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Phone Conference ID: 605 686 207#

- | | |
|---|---|
| <p>Members:</p> <p>Kieth Burkart, President
 Barrick Smart, Treasurer
 Barry Hoy, Trustee</p> | <p>Cheryl Robinson, Vice President
 Cheryl Moxley, Secretary</p> |
| <p>Staff Members:</p> <p>Mark Turner, Chief Executive Officer
 Bijan Motamedi, M.D., Chief of Staff
 Julie Atwood, Human Resources Director</p> | <p>Terry Peña, Chief Operating Officer
 Yvonne Waggener, Chief Financial Officer
 Kristi McCasland, Executive Assistant</p> |

OPEN SESSION

2:15 p.m.

CALL TO ORDER

Kieth Burkart, President

PRESIDENTS COMMENTS

Kieth Burkart, President
 Action Possible

BOARD MEMBER REPORTS

All Board Members

PUBLIC COMMENTS

Government Code
 Section 54954.3 Sections A & B

The public has the right to address the legislative body on any item of interest to the public.
 A time restraint may be implemented at the discretion of the Board President.

PREVIOUS MINUTES approval

Kieth Burkart, President
 Action probable

DISTRICT BOARD OF DIRECTORS MEETING
Friday, April 28, 2023, 2:15 p.m.

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CONSENT AGENDA

Kieth Burkart, President
Action Probable

(Motion will be made to include all items listed)

1. Approval of Quality Committee minutes, meeting held March 16, 2023
2. Approval of Facilities Committee minutes, meeting held January 19, 2023
3. Approval of Finance Committee minutes, meeting held February 16, 2023
4. Approval of the attached list of Policies and Procedures that was sent April 17, 2023
5. Approval of the attached list of Policies and Procedures ADDENDUM that was sent April 25, 2023

AGENDA ITEMS

- | | |
|---|---|
| 1. Board Member Pay/Benefits | Mark Turner, Chief Executive Officer
Action Possible |
| 2. FY 2022-2023 Annual Patient Care Contract Evaluations | Mark Turner, Chief Executive Officer
Action Possible |
| 3. Strategic Plan
a. Review, edit and validate MCH's Mission, Vision, Values | Mark Turner, Chief Executive Officer
Action Possible |
| 4. CEO Report
a. Construction and Land Use approval update
b. General Surgeon Onboarding update | Mark Turner, Chief Executive Officer
Information Only
Information Only |
| 5. COO/CNO Report | Terry Peña, Chief Operating Officer
Information only |
| 6. Quality Committee Report
a. Report of Meeting held April 28, 2023 | Cheryl Moxley, Chairperson
Information only |
| 7. Facilities Committee Report
a. Report of Meeting held April 28, 2023 | Cheryl Robinson, Chairperson
Information only |
| 8. Finance Committee Report
a. Report of Meeting held April 28, 2023
b. Capital Purchases
c. Investments | Barry Smart, Chairperson
Action Probable
Action Possible
Action Possible |
| 9. Board Education
a. HASC Annual Conference, May 17-19, 2023 | Kieth Burkart, President
Action Possible |
| 10. Discussion Topic Suggestions | Kieth Burkart, President
Information only |

ADJOURN TO CLOSED SESSION

DISTRICT BOARD OF DIRECTORS MEETING
Friday, April 28, 2023, 2:15 p.m.

Page 3 of 3

CLOSED SESSION AGENDA ITEMS

(Closed session pursuant to Govt. Code Section 54954.5

- | | |
|---|--|
| 1. <u>Hearings</u>
Subject matter: Staff Privileges
Re: Credentialing Recommendations
Closed session pursuant to Cal. Health & Safety § 32155 | Bijan Motamedi, M.D., Chief of Staff
Action Probable |
| 2. <u>Medical Executive Committee Report</u>
Subject Matter: Report of Medical Executive Committee
Meeting minutes
Closed session pursuant to Cal. Health & Safety § 32155 | Bijan Motamedi, M.D., Chief of Staff
Information only |
| 4. <u>Annual Management Action Plan</u>
Subject Matter: Proposed new services, programs & facilities
Estimated date of public disclosure: April 30, 2024
Closed session under Cal. Health & Safety § 32106 | Mark Turner, Chief Executive Officer
Information only |
| 5. <u>Executive session</u>
Subject Matter: Personnel Issues
Re: CEO Compensation
Closed session under Cal. Gov. Code § 54957 | Board Members & CEO Only
Action Possible |

RETURN TO OPEN SESSION

- | | |
|-------------------------------|--------------------------|
| 1. Closed Session Report | Kieth Burkart, President |
| 2. Public Report of Decisions | Kieth Burkart, President |

NEXT BOARD-ATTENDED MEETINGS

Thursday, May 25, 2023 at 1:00 p.m.
(Days & times are subject to change so please refer to the posted agenda for exact times)

FINAL ADJOURNMENT



“Mountains Community Hospital makes possible essential quality medical services to the residents and visitors of the local mountains.”

DISTRICT BOARD OF DIRECTORS MEETING

Thursday, May 25, 2023, 2:15 p.m.

George M. Medak Conference Room, Suite 207

MCH Medical Office Building, 29099 Hospital Road, Lake Arrowhead, CA 92352

Or

Microsoft Teams meeting

Join on your computer, mobile app or room device

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[+1 951-384-1117,605686207#](#) **United States, Riverside**

Phone Conference ID: 605 686 207#

- | | | |
|---------------------------------------|---|--|
| <p>Members:</p> <p>Staff Members:</p> | <p>Kieth Burkart, President
 Barrick Smart, Treasurer
 Barry Hoy, Trustee</p> <p>Mark Turner, Chief Executive Officer
 Bijan Motamedi, M.D., Chief of Staff
 Julie Atwood, Human Resources Director</p> | <p>Cheryl Robinson, Vice President
 Cheryl Moxley, Secretary</p> <p>Terry Peña, Chief Operating Officer
 Yvonne Waggener, Chief Financial Officer
 Kristi McCasland, Executive Assistant</p> |
|---------------------------------------|---|--|

OPEN SESSION

2:15 p.m.

CALL TO ORDER

Kieth Burkart, President

PRESIDENTS COMMENTS

Kieth Burkart, President
 Action Possible

BOARD MEMBER REPORTS

All Board Members

PUBLIC COMMENTS

Government Code
 Section 54954.3 Sections A & B

The public has the right to address the legislative body on any item of interest to the public.
 A time restraint may be implemented at the discretion of the Board President.

PREVIOUS MINUTES approval

Kieth Burkart, President
 Action probable

CONSENT AGENDA

Kieth Burkart, President
 Action Probable

DISTRICT BOARD OF DIRECTORS MEETING
Thursday, May 25, 2023, 2:15 p.m.

Page 2 of 3

(Motion will be made to include all items listed)

1. Approval of Quality Committee minutes, meeting held April 28, 2023
2. Approval of Marketing Committee minutes, meeting held February 16, 2023
3. Approval of Finance Committee minutes, meeting held April 28, 2023
4. Approval of the attached Policies and Procedures (Revised list) that was sent May 17, 2023

AGENDA ITEMS

- | | |
|---|---|
| 1. Resolution 2023-09 – Establishing Appropriations Limits for FY 2023-2024 | Mark Turner, Chief Executive Officer
Action Possible |
| 2. CEO Report | |
| a. Construction and Land Use approval update | Information Only |
| b. General Surgeon Onboarding update | Information Only |
| 3. COO/CNO Report | Terry Peña, Chief Operating Officer
Information only |
| 4. Quality Committee Report | Cheryl Moxley, Chairperson |
| a. Report of Meeting held May 25, 2023 | Information only |
| 5. Marketing Committee Report | Cheryl Robinson, Chairperson |
| a. Report of Meeting held May 25, 2023 | Information only |
| 6. Finance Committee Report | Barry Smart, Chairperson |
| a. Report of Meeting held May 25, 2023 | Action Probable |
| b. Capital Purchases | Action Possible |
| c. Investments | Action Possible |
| d. Investments Account at Cal Bank & Trust | Action Possible |
| 7. Board Education | Kieth Burkart, President |
| a. | Action Possible |
| 8. Discussion Topic Suggestions | Kieth Burkart, President
Information only |

ADJOURN TO CLOSED SESSION

CLOSED SESSION AGENDA ITEMS

(Closed session pursuant to Govt. Code Section 54954.5

- | | |
|--|---|
| 1. <u>Hearings</u>
Subject matter: Staff Privileges
Re: Credentialing Recommendations
Closed session pursuant to Cal. Health & Safety § 32155 | Bijan Motamedi, M.D., Chief of Staff
Action Probable |
|--|---|

DISTRICT BOARD OF DIRECTORS MEETING
Thursday, May 25, 2023, 2:15 p.m.

Page 3 of 3

2. Medical Executive Committee Report
Subject Matter: Report of Medical Executive Committee
Meeting minutes
Closed session pursuant to Cal. Health & Safety § 32155

Bijan Motamedi, M.D., Chief of Staff
Information only

RETURN TO OPEN SESSION

1. Closed Session Report
2. Public Report of Decisions

Kieth Burkart, President

Kieth Burkart, President

NEXT BOARD-ATTENDED MEETINGS

Thursday, June 29, 2023 at 1:00 p.m.
(Days & times are subject to change so please refer to the posted agenda for exact times)

FINAL ADJOURNMENT



“Mountains Community Hospital makes possible essential quality medical services to the residents and visitors of the local mountains.”

SPECIAL DISTRICT BOARD OF DIRECTORS MEETING

Tuesday, June 20, 2023, 5:30 p.m.

George M. Medak Conference Room, Suite 207

MCH Medical Office Building, 29099 Hospital Road, Lake Arrowhead, CA 92352

Or

Microsoft Teams meeting

Join on your computer, mobile app or room device

[Click here to join the meeting](#)

Meeting ID: 296 030 673 63

Passcode: xdE28o

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Phone Conference ID: 699 929 30#

Members: Kieth Burkart, President
 Barrick Smart, Treasurer
 Barry Hoy, Trustee

Cheryl Robinson, Vice President
 Cheryl Moxley, Secretary

Staff Members: Mark Turner, Chief Executive Officer
 Bijan Motamedi, M.D., Chief of Staff
 Julie Atwood, Human Resources Director

Terry Peña, Chief Operating Officer
 Yvonne Waggener, Chief Financial Officer
 Kristi McCasland, Executive Assistant

OPEN SESSION

5:30 p.m.

CALL TO ORDER

Kieth Burkart, President

PRESIDENTS COMMENTS

Kieth Burkart, President
 Action Possible

BOARD MEMBER REPORTS

All Board Members

PUBLIC COMMENTS

Government Code
 Section 54954.3 Sections A & B

The public has the right to address the legislative body on any item of interest to the public.
 A time restraint may be implemented at the discretion of the Board President.

AGENDA ITEMS

1. Resolution re Authorized Signers for All Accounts Held at Cal Bank & Trust

Mark Turner, Chief Executive Officer
 Action Possible

SPECIAL DISTRICT BOARD OF DIRECTORS MEETING
Tuesday, June 20, 2023, 5:30 p.m.

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- | | |
|-----------------------------------|---|
| 2. MCH Organizational Chart | Mark Turner, Chief Executive Officer
Action Possible |
| 3. FY24 Proposed Operating Budget | Barry Smart, Chairperson
Action Possible |

CLOSED SESSION AGENDA ITEMS

(Closed session pursuant to Govt. Code Section 54954.5

- | | |
|--|---|
| 1. <u>Executive session</u>
Subject Matter: Personnel Issues
Re: CEO Compensation
Closed session under Cal. Gov. Code § 54957 | Board Members & CEO Only
Action Possible |
|--|---|

RETURN TO OPEN SESSION

- | | |
|-------------------------------|--------------------------|
| 1. Closed Session Report | Kieth Burkart, President |
| 2. Public Report of Decisions | Kieth Burkart, President |

NEXT BOARD-ATTENDED MEETINGS

Friday, June 30, 2023 at 1:00 p.m.
(Days & times are subject to change so please refer to the posted agenda for exact times)

FINAL ADJOURNMENT



“Mountains Community Hospital makes possible essential quality medical services to the residents and visitors of the local mountains.”

DISTRICT BOARD OF DIRECTORS MEETING

Friday, June 30, 2023, 2:15 p.m.

George M. Medak Conference Room, Suite 207

MCH Medical Office Building, 29099 Hospital Road, Lake Arrowhead, CA 92352

Or

Microsoft Teams meeting

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Meeting ID: 234 601 921 58

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[+1 951-384-1117,605686207#](#) **United States, Riverside**

Phone Conference ID: 605 686 207#

- | | | |
|----------------|---|--|
| Members: | Kieth Burkart, President
Barrick Smart, Treasurer
Barry Hoy, Trustee | Cheryl Robinson, Vice President
Cheryl Moxley, Secretary |
| Staff Members: | Mark Turner, Chief Executive Officer
Walter Maier, M.D., MEC Treasurer
Julie Atwood, Human Resources Director | Terry Peña, Chief Operating Officer
Yvonne Waggener, Chief Financial Officer
Kristi McCasland, Executive Assistant |

OPEN SESSION

2:15 p.m.

CALL TO ORDER

Kieth Burkart, President

PRESIDENTS COMMENTS

Kieth Burkart, President
Action Possible

BOARD MEMBER REPORTS

All Board Members

PUBLIC COMMENTS

Government Code
Section 54954.3 Sections A & B

The public has the right to address the legislative body on any item of interest to the public.
A time restraint may be implemented at the discretion of the Board President.

PREVIOUS MINUTES approval

Kieth Burkart, President
Action probable

CONSENT AGENDA

Kieth Burkart, President
Action Probable

DISTRICT BOARD OF DIRECTORS MEETING
Friday, June 30, 2023, 2:15 p.m.

(Motion will be made to include all items listed)

1. Approval of Quality Committee minutes, meeting held May 25, 2023
2. Approval of Human Resources Committee minutes, meeting held March 16, 2023
3. Approval of Finance Committee minutes, meeting held May 25, 2023
4. Approval of the attached Policies and Procedures that was sent June 21, 2023
5. Approval of the attached list of Policies and Procedures ADDENDUM that was sent June 27, 2023

AGENDA ITEMS

- | | |
|--|---|
| 1. Corporate Compliance Program | Mark Turner, Chief Executive Officer
Michael Onusko, Interim Compliance Officer
Action Possible |
| 2. Resolution 2023-11 – Special Tax Levies for FY2023-24 | Mark Turner, Chief Executive Officer
Action Probable |
| 3. Agreement for Collection of Special Taxes, Fees & Assessments for FY2023-24 | Mark Turner, Chief Executive Officer
Action Probable |
| 4. CEO Report | |
| a. Construction and Land Use approval update | Information Only |
| b. General Surgeon Onboarding update | Information Only |
| 5. COO/CNO Report | Terry Peña, Chief Operating Officer
Information only |
| 6. Quality Committee Report
Report of Meeting held June 30, 2023 | Cheryl Moxley, Chairperson
Information only |
| 7. Human Resources Committee Report
Report of Meeting held June 30, 2023 | Kieth Burkart, Chairperson
Information only |
| 8. Finance Committee Report
Report of Meeting held June 30, 2023 | Barry Smart, Chairperson |
| a. Financial Statements | Action Probable |
| b. Capital Purchases | Action Possible |
| c. Investments | Action Possible |
| d. Investments Account at Cal Bank & Trust | Action Possible |
| e. FY24 Proposed Operating Budget | Action Probable |
| 9. Board Education | Kieth Burkart, President
Action Possible |
| 10. Discussion Topic Suggestions | Kieth Burkart, President
Information only |

ADJOURN TO CLOSED SESSION

DISTRICT BOARD OF DIRECTORS MEETING
Friday, June 30, 2023, 2:15 p.m.

Page 3 of 3

CLOSED SESSION AGENDA ITEMS

(Closed session pursuant to Govt. Code Section 54954.5

- | | |
|---|---|
| 1. <u>Hearings</u>
Subject matter: Staff Privileges
Re: Credentialing Recommendations
Closed session pursuant to Cal. Health & Safety § 32155 | Walter Maier, M.D., MEC Treasurer
Action Probable |
| 2. <u>Medical Executive Committee Report</u>
Subject Matter: Report of Medical Executive Committee
Meeting minutes
Closed session pursuant to Cal. Health & Safety § 32155 | Walter Maier, M.D., MEC Treasurer
Information only |

RETURN TO OPEN SESSION

- | | |
|-------------------------------|--------------------------|
| 1. Closed Session Report | Kieth Burkart, President |
| 2. Public Report of Decisions | Kieth Burkart, President |

NEXT BOARD-ATTENDED MEETINGS

Thursday, July 27, 2023 at 1:00 p.m.
(Days & times are subject to change so please refer to the posted agenda for exact times)

FINAL ADJOURNMENT



“Mountains Community Hospital makes possible essential quality medical services to the residents and visitors of the local mountains.”

SPECIAL DISTRICT BOARD OF DIRECTORS MEETING

Friday, July 7, 2023, 3:00 p.m.

George M. Medak Conference Room, Suite 207

MCH Medical Office Building, 29099 Hospital Road, Lake Arrowhead, CA 92352

Or

Microsoft Teams meeting

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Meeting ID: 241 544 850 891

Passcode: uDdpaQ

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[+1 951-384-1117,,721750286#](#) **United States, Riverside**

Phone Conference ID: 721 750 286#

Members: Kieth Burkart, President
 Barrick Smart, Treasurer
 Barry Hoy, Trustee

Cheryl Robinson, Vice President
 Cheryl Moxley, Secretary

Staff Members: Mark Turner, Chief Executive Officer
 Bijan Motamedi, M.D., Chief of Staff
 Julie Atwood, Human Resources Director

Terry Peña, Chief Operating Officer
 Yvonne Waggener, Chief Financial Officer
 Kristi McCasland, Executive Assistant

OPEN SESSION

3:00 p.m.

CALL TO ORDER

Kieth Burkart, President

PRESIDENTS COMMENTS

Kieth Burkart, President
 Action Possible

BOARD MEMBER REPORTS

All Board Members

PUBLIC COMMENTS

Government Code
 Section 54954.3 Sections A & B

The public has the right to address the legislative body on any item of interest to the public.
 A time restraint may be implemented at the discretion of the Board President.

AGENDA ITEMS

1. USDA Direct Loan & Interim Construction Financing

Mark Turner, Chief Executive Officer
 Gary Hicks, President, G.L. Hicks Financial
 Action Possible

SPECIAL DISTRICT BOARD OF DIRECTORS MEETING
Friday, July 7, 2023, 3:00 p.m.

CLOSED SESSION AGENDA ITEMS

(Closed session pursuant to Govt. Code Section 54954.5

- | | |
|--|---|
| 1. <u>Executive session</u>
Subject Matter: Personnel Issues
Re: CEO Compensation
Closed session under Cal. Gov. Code § 54957 | Board Members & CEO Only
Action Possible |
|--|---|

RETURN TO OPEN SESSION

- | | |
|-------------------------------|--------------------------|
| 1. Closed Session Report | Kieth Burkart, President |
| 2. Public Report of Decisions | Kieth Burkart, President |

NEXT BOARD-ATTENDED MEETINGS

Thursday, July 27, 2023 at 1:00 p.m.
(Days & times are subject to change so please refer to the posted agenda for exact times)

FINAL ADJOURNMENT



“Mountains Community Hospital makes possible essential quality medical services to the residents and visitors of the local mountains.”

DISTRICT BOARD OF DIRECTORS MEETING

Thursday, July 27, 2023, 2:15 p.m.

George M. Medak Conference Room, Suite 207

MCH Medical Office Building, 29099 Hospital Road, Lake Arrowhead, CA 92352

Or

Microsoft Teams meeting

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[+1 951-384-1117,605686207#](#) **United States, Riverside**

Phone Conference ID: 605 686 207#

Members:

Kieth Burkart, President
 Barrick Smart, Treasurer
 Barry Hoy, Trustee

Cheryl Robinson, Vice President
 Cheryl Moxley, Secretary

Staff Members:

Mark Turner, Chief Executive Officer
 Bijan Motamedi, M.D., MEC President
 Julie Atwood, Human Resources Director

Terry Peña, Chief Operating Officer
 Yvonne Waggener, Chief Financial Officer
 Kristi McCasland, Executive Assistant

OPEN SESSION

2:15 p.m.

CALL TO ORDER

Kieth Burkart, President

PRESIDENTS COMMENTS

Kieth Burkart, President
 Action Possible

BOARD MEMBER REPORTS

All Board Members

PUBLIC COMMENTS

Government Code
 Section 54954.3 Sections A & B

The public has the right to address the legislative body on any item of interest to the public.
 A time restraint may be implemented at the discretion of the Board President.

PREVIOUS MINUTES approval

Kieth Burkart, President
 Action probable

CONSENT AGENDA

Kieth Burkart, President
 Action Probable

DISTRICT BOARD OF DIRECTORS MEETING
Thursday, July 27, 2023, 2:15 p.m.

Page 2 of 3

(Motion will be made to include all items listed)

1. Approval of Quality Committee minutes, meeting held June 30, 2023
2. Approval of Facilities Committee minutes, meeting held April 28, 2023
3. Approval of Finance Committee minutes, meeting held June 30, 2023
4. Approval of the attached Policies and Procedures that was sent July 11, 2023

AGENDA ITEMS

- | | |
|--|---|
| 1. CEO Report | |
| a. Construction and Land Use approval update | Information Only |
| b. Corporate Compliance Update | Information Only |
|
 | |
| 2. COO/CNO Report | Terry Peña, Chief Operating Officer
Information only |
|
 | |
| 3. Quality Committee Report
Report of Meeting held July 27, 2023 | Cheryl Moxley, Chairperson
Information only |
|
 | |
| 4. Facilities Committee Report
Report of Meeting held July 27, 2023 | Cheryl Robinson, Chairperson
Information only |
|
 | |
| 5. Finance Committee Report
Report of Meeting held July 27, 2023 | Barry Smart, Chairperson |
| a. Financial Statements | Action Probable |
| b. Capital Purchases | Action Possible |
| c. Investments | Action Possible |
| d. FY24 Proposed (DRAFT) Capital Budget | Action Possible |
|
 | |
| 6. Board Education | Kieth Burkart, President
Action Possible |
|
 | |
| 7. Discussion Topic Suggestions | Kieth Burkart, President
Information only |

ADJOURN TO CLOSED SESSION

CLOSED SESSION AGENDA ITEMS

(Closed session pursuant to Govt. Code Section 54954.5)

- | | |
|---|---|
| 1. <u>Hearings</u>
Subject matter: Staff Privileges
Re: Credentialing Recommendations
Closed session pursuant to Cal. Health & Safety § 32155 | Bijan Motamedi, M.D., MEC President
Action Probable |
|
 | |
| 2. <u>Medical Executive Committee Report</u>
Subject Matter: Report of Medical Executive Committee
Meeting minutes
Closed session pursuant to Cal. Health & Safety § 32155 | Bijan Motamedi, M.D., MEC President
Information only |

SAN BERNARDINO MOUNTAIN COMMUNITY HOSPITAL DISTRICT

DISTRICT BOARD OF DIRECTORS MEETING
Thursday, July 27, 2023, 2:15 p.m.

Page 3 of 3

RETURN TO OPEN SESSION

1. Closed Session Report

Kieth Burkart, President

2. Public Report of Decisions

Kieth Burkart, President

NEXT BOARD-ATTENDED MEETINGS

Thursday, August 24, 2023 at 1:00 p.m.
(Days & times are subject to change so please refer to the posted agenda for exact times)

FINAL ADJOURNMENT



“Mountains Community Hospital makes possible essential quality medical services to the residents and visitors of the local mountains.”

DISTRICT BOARD OF DIRECTORS MEETING

Thursday, August 24, 2023, 2:15 p.m.

George M. Medak Conference Room, Suite 207

MCH Medical Office Building, 29099 Hospital Road, Lake Arrowhead, CA 92352

Or

Microsoft Teams meeting

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Phone Conference ID: 605 686 207#

- | | | |
|----------------|---|--|
| Members: | Kieth Burkart, President
Barrick Smart, Treasurer
Barry Hoy, Trustee | Cheryl Robinson, Vice President
Cheryl Moxley, Secretary |
| Staff Members: | Mark Turner, Chief Executive Officer
Bijan Motamedi, M.D., MEC President
Julie Atwood, Human Resources Director | Terry Peña, Chief Operating Officer
Yvonne Waggener, Chief Financial Officer
Kristi McCasland, Executive Assistant |

OPEN SESSION

2:15 p.m.

CALL TO ORDER

Kieth Burkart, President

PRESIDENTS COMMENTS

Kieth Burkart, President
Action Possible

BOARD MEMBER REPORTS

All Board Members

PUBLIC COMMENTS

Government Code
Section 54954.3 Sections A & B

The public has the right to address the legislative body on any item of interest to the public.
A time restraint may be implemented at the discretion of the Board President.

PREVIOUS MINUTES approval

Kieth Burkart, President
Action probable

CONSENT AGENDA

Kieth Burkart, President
Action Probable

DISTRICT BOARD OF DIRECTORS MEETING
Thursday, August 24, 2023, 2:15 p.m.

(Motion will be made to include all items listed)

1. Approval of Quality Committee minutes, meeting held July 24, 2023
2. Approval of Marketing Committee minutes, meeting held May 25, 2023
3. Approval of Finance Committee minutes, meeting held July 24, 2023
4. Approval of the attached Policies and Procedures that was sent August 14, 2023

AGENDA ITEMS

- | | |
|--|---|
| 1. Resolution 2024-01: Authorizing Application for a Certificate of Consent to Self-Insure Workers' Compensation Liabilities | Mark Turner, Chief Executive Officer
Action Probable |
| 2. Bid Results for Pharmacy Relocation Project | Mark Turner, Chief Executive Officer
Action Possible |
| 3. CEO Report | Mark Turner, Chief Executive Officer |
| a. Construction and Land Use approval update | Information Only |
| 1) Acute Care Wing Project – Update | Information Only |
| 2) Zoning Staff Report re: Acute Care Wing Project | Information Only |
| b. Corporate Compliance Update | Information Only |
| 4. COO/CNO Report | Terry Peña, Chief Operating Officer
Information only |
| 5. Quality Committee Report
Report of Meeting held August 24, 2023 | Cheryl Moxley, Chairperson
Information only |
| 6. Marketing Committee Report
Report of Meeting held August 24, 2023 | Cheryl Robinson, Chairperson
Information only |
| 7. Finance Committee Report
Report of Meeting held August 24, 2023 | Barry Smart, Chairperson |
| a. Financial Statements | Action Probable |
| b. Capital Purchases | Action Possible |
| c. Investments | Action Possible |
| d. FY24 Proposed Capital Budget | Action Probable |
| 8. Board Education | Kieth Burkart, President
Action Possible |
| 9. Discussion Topic Suggestions | Kieth Burkart, President
Information only |

ADJOURN TO CLOSED SESSION

DISTRICT BOARD OF DIRECTORS MEETING
Thursday, August 24, 2023, 2:15 p.m.

Page 3 of 3

CLOSED SESSION AGENDA ITEMS

(Closed session pursuant to Govt. Code Section 54954.5

- | | |
|---|--|
| 1. <u>Hearings</u>
Subject matter: Staff Privileges
Re: Credentialing Recommendations
Closed session pursuant to Cal. Health & Safety § 32155 | Bijan Motamedi, M.D., MEC President
Action Probable |
| 2. <u>Medical Executive Committee Report</u>
Subject Matter: Report of Medical Executive Committee
Meeting minutes
Closed session pursuant to Cal. Health & Safety § 32155 | Bijan Motamedi, M.D., MEC President
Information only |
| 3. <u>Annual Management Action Plan (MAP) Updates</u>
Subject Matter: Proposed new services, programs & facilities
Estimated date of public disclosure: April 30, 2024
Closed session under Cal. Health & Safety § 32106 | Mark Turner, Chief Executive Officer
Information only |
| 4. <u>Executive session</u>
Subject Matter: Personnel Issues
Re: CEO Compensation
Closed session under Cal. Gov. Code § 54957 | Board Members & CEO Only
Action Possible |

RETURN TO OPEN SESSION

- | | |
|-------------------------------|--------------------------|
| 1. Closed Session Report | Kieth Burkart, President |
| 2. Public Report of Decisions | Kieth Burkart, President |

NEXT BOARD-ATTENDED MEETINGS

Thursday, September 28, 2023 at 1:00 p.m.
(Days & times are subject to change so please refer to the posted agenda for exact times)

FINAL ADJOURNMENT



“Mountains Community Hospital makes possible essential quality medical services to the residents and visitors of the local mountains.”

SPECIAL DISTRICT BOARD OF DIRECTORS MEETING

Tuesday, September 5, 2023, 5:00 p.m.

George M. Medak Conference Room, Suite 207

MCH Medical Office Building, 29099 Hospital Road, Lake Arrowhead, CA 92352

Members:	Kieth Burkart, President Barrick Smart, Treasurer Barry Hoy, Trustee	Cheryl Robinson, Vice President Cheryl Moxley, Secretary
Staff Members:	Mark Turner, Chief Executive Officer	Julie Atwood, Human Resources Director

OPEN SESSION

5:00 p.m.

CALL TO ORDER

Kieth Burkart, President

PRESIDENTS COMMENTS

Kieth Burkart, President
Action Possible

BOARD MEMBER REPORTS

All Board Members

PUBLIC COMMENTS

Government Code
Section 54954.3 Sections A & B

The public has the right to address the legislative body on any item of interest to the public.
A time restraint may be implemented at the discretion of the Board President.

ADJOURN TO CLOSED SESSION

CLOSED SESSION AGENDA ITEMS

(Closed session pursuant to Govt. Code Section 54954.5

1. Executive session

Subject Matter: Personnel Issues

Closed session under Cal. Gov. Code § 54957

Board Members & CEO Only
Discussion Only

RETURN TO OPEN SESSION

1. Closed Session Report

Kieth Burkart, President

2. Public Report of Decisions

Kieth Burkart, President

NEXT BOARD-ATTENDED MEETINGS

Thursday, September 28, 2023 at 1:00 p.m.
(Days & times are subject to change so please refer to the posted agenda for exact times)

FINAL ADJOURNMENT



“Mountains Community Hospital makes possible essential quality medical services to the residents and visitors of the local mountains.”

SPECIAL DISTRICT BOARD OF DIRECTORS MEETING
Monday, September 11, 2023, 5:00 p.m.
George M. Medak Conference Room, Suite 207
MCH Medical Office Building, 29099 Hospital Road, Lake Arrowhead, CA 92352

Members: Kieth Burkart, President
 Barrick Smart, Treasurer
 Barry Hoy, Trustee
 Cheryl Robinson, Vice President
 Cheryl Moxley, Secretary

Staff Members: Mark Turner, Chief Executive Officer
 Julie Atwood, Human Resources Director

OPEN SESSION

5:00 p.m.

CALL TO ORDER

Kieth Burkart, President

PRESIDENTS COMMENTS

Kieth Burkart, President
 Action Possible

BOARD MEMBER REPORTS

All Board Members

PUBLIC COMMENTS

Government Code
 Section 54954.3 Sections A & B

The public has the right to address the legislative body on any item of interest to the public.
 A time restraint may be implemented at the discretion of the Board President.

ADJOURN TO CLOSED SESSION

CLOSED SESSION AGENDA ITEMS

- 1. Executive session
 Subject Matter: Public employee discipline/dismissal/release
 Board Members, CEO and HRD Only
 Discussion Only

RETURN TO OPEN SESSION

- 1. Closed Session Report
 Kieth Burkart, President
- 2. Public Report of Decisions
 Kieth Burkart, President

NEXT BOARD-ATTENDED MEETINGS

Thursday, September 28, 2023 at 1:00 p.m.
(Days & times are subject to change so please refer to the posted agenda for exact times)

FINAL ADJOURNMENT



“Mountains Community Hospital makes possible essential quality medical services to the residents and visitors of the local mountains.”

DISTRICT BOARD OF DIRECTORS MEETING

Thursday, September 28, 2023, 2:15 p.m.

George M. Medak Conference Room, Suite 207

MCH Medical Office Building, 29099 Hospital Road, Lake Arrowhead, CA 92352

Or

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Phone Conference ID: 605 686 207#

- | | | |
|----------------|---|--|
| Members: | Kieth Burkart, President
Barrick Smart, Treasurer
Barry Hoy, Trustee | Cheryl Robinson, Vice President
Cheryl Moxley, Secretary |
| Staff Members: | Mark Turner, Chief Executive Officer
Bijan Motamedi, M.D., MEC President
Julie Atwood, Human Resources Director | Terry Peña, Chief Operating Officer
Yvonne Waggener, Chief Financial Officer
Kristi McCasland, Executive Assistant |

OPEN SESSION

2:15 p.m.

CALL TO ORDER

Kieth Burkart, President

PRESIDENTS COMMENTS

Kieth Burkart, President
Action Possible

BOARD MEMBER REPORTS

All Board Members

PUBLIC COMMENTS

Government Code
Section 54954.3 Sections A & B

The public has the right to address the legislative body on any item of interest to the public.
A time restraint may be implemented at the discretion of the Board President.

PREVIOUS MINUTES approval

Kieth Burkart, President
Action probable

CONSENT AGENDA

Kieth Burkart, President
Action Probable

DISTRICT BOARD OF DIRECTORS MEETING
Thursday, September 28, 2023, 2:15 p.m.

Page 2 of 3

(Motion will be made to include all items listed)

1. Approval of Quality Committee minutes, meeting held August 24, 2023
2. Approval of Human Resources Committee minutes, meeting held June 30, 2023
3. Approval of Finance Committee minutes, meeting held August 24, 2023
4. Approval of the attached Policies and Procedures that was sent September 18, 2023

AGENDA ITEMS

- | | |
|--|---|
| 1. ATC Cell Tower Lease Purchase Agreement | Mark Turner, Chief Executive Officer
Action Possible |
| 2. CEO Report | Mark Turner, Chief Executive Officer |
| a. Construction and Land Use approval update | Information Only |
| b. Seismic Committee | Information Only |
| c. SB525 | Information Only |
| 3. COO/CNO Report | Terry Peña, Chief Operating Officer
Information only |
| 4. Quality Committee Report
Report of Meeting held September 28, 2023 | Cheryl Moxley, Chairperson
Information only |
| 5. Human Resources Committee Report
Report of Meeting held September 28, 2023 | Kieth Burkart, Chairperson
Information only |
| 6. Finance Committee Report
Report of Meeting held September 28, 2023 | Barry Smart, Chairperson |
| a. Financial Statements | Action Probable |
| b. Capital Purchases | Action Possible |
| c. Investments | Action Possible |
| 7. Board Education | Kieth Burkart, President
Action Possible |
| 8. Discussion Topic Suggestions | Kieth Burkart, President
Information only |

ADJOURN TO CLOSED SESSION

CLOSED SESSION AGENDA ITEMS

(Closed session pursuant to Govt. Code Section 54954.5)

- | | |
|--|--|
| 1. <u>Hearings</u>
Subject matter: Staff Privileges
Re: Credentialing Recommendations
Closed session pursuant to Cal. Health & Safety § 32155 | Bijan Motamedi, M.D., MEC President
Action Probable |
|--|--|

DISTRICT BOARD OF DIRECTORS MEETING
Thursday, September 28, 2023, 2:15 p.m.

Page 3 of 3

- | | |
|--|--|
| 2. <u>Medical Executive Committee Report</u>
Subject Matter: Report of Medical Executive Committee
Meeting minutes
Closed session pursuant to Cal. Health & Safety § 32155 | Bijan Motamedi, M.D., MEC President
Information only |
| 3. <u>Risk Management Discussion</u>
Case Name Unspecified: Disclosure would jeopardize
service of process or existing settlement negotiations
Closed session pursuant to Gov. Code § 54956.9 | Mark Turner, Chief Executive Officer
Information only |
| 4. <u>Executive session</u>
Subject Matter: Personnel Issues
Re: CEO Compensation
Closed session under Cal. Gov. Code § 54957 | Board Members & CEO Only
Action Possible |

RETURN TO OPEN SESSION

- | | |
|-------------------------------|--------------------------|
| 1. Closed Session Report | Kieth Burkart, President |
| 2. Public Report of Decisions | Kieth Burkart, President |

NEXT BOARD-ATTENDED MEETINGS

Thursday, October 26, 2023 at 1:00 p.m.
(Days & times are subject to change so please refer to the posted agenda for exact times)

FINAL ADJOURNMENT



“Mountains Community Hospital makes possible essential quality medical services to the residents and visitors of the local mountains.”

DISTRICT BOARD OF DIRECTORS MEETING

Thursday, October 26, 2023, 2:15 p.m.

George M. Medak Conference Room, Suite 207

MCH Medical Office Building, 29099 Hospital Road, Lake Arrowhead, CA 92352

Or

Microsoft Teams meeting

Join on your computer, mobile app or room device

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Phone Conference ID: 605 686 207#

- | | | |
|----------------|---|--|
| Members: | Kieth Burkart, President
Barrick Smart, Treasurer
Barry Hoy, Trustee | Cheryl Robinson, Vice President
Cheryl Moxley, Secretary |
| Staff Members: | Mark Turner, Chief Executive Officer
Bijan Motamedi, M.D., MEC President
Julie Atwood, Human Resources Director | Terry Peña, Chief Operating Officer
Yvonne Waggener, Chief Financial Officer
Kristi McCasland, Executive Assistant |

OPEN SESSION

2:15 p.m.

CALL TO ORDER

Kieth Burkart, President

PRESIDENTS COMMENTS

Kieth Burkart, President
Action Possible

BOARD MEMBER REPORTS

All Board Members

PUBLIC COMMENTS

Government Code
Section 54954.3 Sections A & B

The public has the right to address the legislative body on any item of interest to the public.
A time restraint may be implemented at the discretion of the Board President.

PREVIOUS MINUTES approval

Kieth Burkart, President
Action probable

CONSENT AGENDA

Kieth Burkart, President
Action Probable

DISTRICT BOARD OF DIRECTORS MEETING
Thursday, October 26, 2023, 2:15 p.m.

(Motion will be made to include all items listed)

1. Approval of Quality Committee minutes, meeting held September 28, 2023
2. Approval of Facilities Committee minutes, meeting held July 27, 2023
3. Approval of Finance Committee minutes, meeting held September 28, 2023
4. Approval of the attached Policies and Procedures that was sent October 16, 2023

AGENDA ITEMS

- | | |
|---|--|
| 1. Acute Care Wing Project: Legal Counsel Evaluations | Mark Turner, Chief Executive Officer
Gerry Hinkley, Community Member
Action Possible |
| 2. 2023 Board Self-Evaluations: Due by November 15, 2023 | Kieth Burkart, President
Information Only |
| 3. CEO Report | Mark Turner, Chief Executive Officer
Information Only |
| a. CA Legislative Updates: | |
| 1) AB 242, CAH Physician Employment | |
| 2) SB 525, Minimum Wage | |
| b. Seismic Committee | Information Only |
| 4. COO/CNO Report | Terry Peña, Chief Operating Officer
Information only |
| 5. Quality Committee Report
Report of Meeting held October 26, 2023 | Cheryl Moxley, Chairperson
Information only |
| 6. Facilities Committee Report
Report of Meeting held October 26, 2023 | Cheryl Robinson, Chairperson
Information only |
| 7. Finance Committee Report
Report of Meeting held October 26, 2023 | Barry Smart, Chairperson |
| a. Financial Statements | Action Probable |
| b. Capital Purchases | Action Possible |
| c. Investments | Action Possible |
| 8. Board Education | Kieth Burkart, President
Action Possible |
| a. 11/1/2023: AHA Q&A call with Governance Expert | |
| b. 11/8/2023: AHA Role of Governance in Quality & Safety | |
| c. 11/17/2023: CSDA "Introduction to Special District Finances" | |
| d. 02/11-14/2024: AHA Rural Healthcare Leadership Conference, Orlando FL | |
| 9. Discussion Topic Suggestions | Kieth Burkart, President
Information only |

ADJOURN TO CLOSED SESSION

DISTRICT BOARD OF DIRECTORS MEETING
Thursday, October 26, 2023, 2:15 p.m.

Page 3 of 3

CLOSED SESSION AGENDA ITEMS

(Closed session pursuant to Govt. Code Section 54954.5

- | | |
|---|--|
| 1. <u>Hearings</u>
Subject matter: Staff Privileges
Re: Credentialing Recommendations
Closed session pursuant to Cal. Health & Safety § 32155 | Bijan Motamedi, M.D., MEC President
Action Probable |
| 2. <u>Medical Executive Committee Report</u>
Subject Matter: Report of Medical Executive Committee
Meeting minutes
Closed session pursuant to Cal. Health & Safety § 32155 | Bijan Motamedi, M.D., MEC President
Information only |
| 3. <u>Strategic Initiatives/Services/Programs Update</u>
Closed session under Cal. Health & Safety § 32106 | Yvonne Waggener, Chief Financial Officer
Information Only |
| 4. <u>Executive session</u>
Subject Matter: Personnel Issues
Re: CEO Compensation
Closed session under Cal. Gov. Code § 54957 | Board Members & CEO Only
Action Possible |

RETURN TO OPEN SESSION

- | | |
|-------------------------------|--------------------------|
| 1. Closed Session Report | Kieth Burkart, President |
| 2. Public Report of Decisions | Kieth Burkart, President |

NEXT BOARD-ATTENDED MEETINGS

Thursday, November 30, 2023 at 1:00 p.m.
(Days & times are subject to change so please refer to the posted agenda for exact times)

FINAL ADJOURNMENT



“Mountains Community Hospital makes possible essential quality medical services to the residents and visitors of the local mountains.”

DISTRICT BOARD OF DIRECTORS MEETING

Thursday, November 30, 2023, 1:45 p.m.

George M. Medak Conference Room, Suite 207

MCH Medical Office Building, 29099 Hospital Road, Lake Arrowhead, CA 92352

Or

Microsoft Teams meeting

Join on your computer, mobile app or room device

[Click here to join the meeting](#)

Meeting ID: 234 601 921 58

Passcode: MWdfbE

[Download Teams](#) | [Join on the web](#)

Or call in (audio only)

[+1 951-384-1117,605686207#](#) **United States, Riverside**

Phone Conference ID: 605 686 207#

Members:

Kieth Burkart, President
 Barrick Smart, Treasurer
 Barry Hoy, Trustee

Cheryl Robinson, Vice President
 Cheryl Moxley, Secretary

Staff Members:

Mark Turner, Chief Executive Officer
 Bijan Motamedi, M.D., MEC President
 Julie Atwood, Human Resources Director

Terry Peña, Chief Operating Officer
 Yvonne Waggener, Chief Financial Officer
 Kristi McCasland, Executive Assistant

OPEN SESSION

1:45 p.m.

CALL TO ORDER

Kieth Burkart, President

PRESIDENTS COMMENTS

Kieth Burkart, President
 Action Possible

BOARD MEMBER REPORTS

All Board Members

PUBLIC COMMENTS

Government Code
 Section 54954.3 Sections A & B

The public has the right to address the legislative body on any item of interest to the public.
 A time restraint may be implemented at the discretion of the Board President.

PREVIOUS MINUTES approval

Kieth Burkart, President
 Action probable

CONSENT AGENDA

Kieth Burkart, President
 Action Probable

DISTRICT BOARD OF DIRECTORS MEETING
Thursday, November 30, 2023, 1:45 p.m.

Page 2 of 3

(Motion will be made to include all items listed)

1. Approval of Quality Committee minutes, meeting held October 26, 2023
2. Approval of Marketing Committee minutes, meeting held August 24, 2023
3. Approval of the attached Policies and Procedures that was sent November 20, 2023

AGENDA ITEMS

- | | |
|---|--|
| 1. Teleconferencing Under the Brown Act (Education) | Clinton Mikel, Attorney
Information Only |
| 2. Capital Budget Item: Endoscope System | Terry Peña, Chief Operating Officer/CNO
Action Probable |
| 3. Board Self-Evaluation Results | Kieth Burkart, President
Information Only |
| 4. Election of Board Officers & Committee Assignments | Kieth Burkart, President
Action Possible |
| 5. CEO Report | Mark Turner, Chief Executive Officer |
| a. Construction & Land Use Approval Update | Information Only |
| b. Seismic Committee | Information Only |
| 6. COO/CNO Report | Terry Peña, Chief Operating Officer
Information only |
| 7. Quality Committee Report
Report of Meeting held November 30, 2023 | Cheryl Moxley, Chairperson
Information only |
| 8. Marketing Committee Report
Report of Meeting held November 30, 2023 | Cheryl Robinson, Chairperson
Information only |
| 9. Board Education | Kieth Burkart, President |
| a. 02/11-14/2024: AHA Rural Healthcare Leadership Conf. | Action Possible |
| 10. Discussion Topic Suggestions | Kieth Burkart, President |
| 11. 2024 Board of Directors Meeting Calendar | Kieth Burkart, President
Information only |

ADJOURN TO CLOSED SESSION

DISTRICT BOARD OF DIRECTORS MEETING
Thursday, November 30, 2023, 1:45 p.m.

CLOSED SESSION AGENDA ITEMS

(Closed session pursuant to Govt. Code Section 54954.5

- | | |
|---|--|
| 1. <u>Annual Management Action Plan (MAP) Updates</u>
Subject Matter: Proposed new services, programs & facilities
Estimated date of public disclosure: April 30, 2024
Closed session under Cal. Health & Safety § 32106 | Mark Turner, Chief Executive Officer
Information only |
| 2. <u>Hearings</u>
Subject matter: Staff Privileges
Re: Credentialing Recommendations
Closed session pursuant to Cal. Health & Safety § 32155 | Bijan Motamedi, M.D., MEC President
Action Probable |
| 3. <u>Medical Executive Committee Report</u>
Subject Matter: Report of Medical Executive Committee
Meeting minutes
Closed session pursuant to Cal. Health & Safety § 32155 | Bijan Motamedi, M.D., MEC President
Information only |
| 4. <u>Executive session</u>
Subject Matter: Personnel Issues
Re: CEO Compensation
Closed session under Cal. Gov. Code § 54957 | Board Members & CEO Only
Action Possible |

RETURN TO OPEN SESSION

- | | |
|-------------------------------|--------------------------|
| 1. Closed Session Report | Kieth Burkart, President |
| 2. Public Report of Decisions | Kieth Burkart, President |

NEXT BOARD-ATTENDED MEETINGS

Special Board of Directors Meeting:
Friday, December 15, 2023 at 1:00 p.m.
(Days & times are subject to change so please refer to the posted agenda for exact times)

FINAL ADJOURNMENT