



“Mountains Community Hospital makes possible essential quality medical services to the residents and visitors of the local mountains.”

SPECIAL DISTRICT BOARD OF DIRECTORS MEETING

Friday, January 12, 2024, 1:00 p.m.

George M. Medak Conference Room, Suite 207

MCH Medical Office Building, 29099 Hospital Road, Lake Arrowhead, CA 92352

Or

Microsoft Teams meeting

Join on your computer, mobile app or room device

[Click here to join the meeting](#)

Meeting ID: 229 929 118 719

Passcode: js3cZk

[Download Teams](#) | [Join on the web](#)

Or call in (audio only)

[+1 951-384-1117,,251287391#](#) **United States, Riverside**

Phone Conference ID: 251 287 391#

- | | | |
|----------------|--|--|
| Members: | Kieth Burkart, President
Barrick Smart, Treasurer
Barry Hoy, Trustee | Cheryl Robinson, Vice President
Cheryl Moxley, Secretary |
| Staff Members: | Mark Turner, Chief Executive Officer
Bijan Motamedi, M.D., Chief of Staff
Julie Atwood, Human Resources Director | Terry Peña, Chief Operating Officer
Yvonne Waggener, Chief Financial Officer
Kristi McCasland, Executive Assistant |

OPEN SESSION

1:00 p.m.

CALL TO ORDER

Kieth Burkart, President

PRESIDENTS COMMENTS

Kieth Burkart, President
 Action Possible

BOARD MEMBER REPORTS

All Board Members

PUBLIC COMMENTS

Government Code
 Section 54954.3 Sections A & B

The public has the right to address the legislative body on any item of interest to the public.
 A time restraint may be implemented at the discretion of the Board President.

AGENDA ITEMS

- | | |
|---|--|
| 1. Legal discussion regarding traditional design, bid, build versus design build delivery, and recommendation for delivery of Acute Care Wing | Lisa Dal Gallo, Hanson & Bridgett
Action Possible |
|---|--|

SPECIAL DISTRICT BOARD OF DIRECTORS MEETING
Friday, January 12, 2024, 1:00 p.m.

Page 2 of 2

NEXT BOARD-ATTENDED MEETINGS

Thursday, January 25, 2024 at 1:00 p.m.
(Days & times are subject to change so please refer to the posted agenda for exact times)

FINAL ADJOURNMENT



“Mountains Community Hospital makes possible essential quality medical services to the residents and visitors of the local mountains.”

DISTRICT BOARD OF DIRECTORS MEETING

Thursday, January 25, 2024, 2:15 p.m.

George M. Medak Conference Room, Suite 207

MCH Medical Office Building, 29099 Hospital Road, Lake Arrowhead, CA 92352

Or

Microsoft Teams meeting

Join on your computer, mobile app or room device

[Click here to join the meeting](#)

Meeting ID: 234 601 921 58

Passcode: MWdfbE

[Download Teams](#) | [Join on the web](#)

Or call in (audio only)

[+1 951-384-1117,605686207#](#) **United States, Riverside**

Phone Conference ID: 605 686 207#

Members:

Kieth Burkart, President
 Barrick Smart, Treasurer
 Barry Hoy, Trustee

Cheryl Robinson, Vice President
 Cheryl Moxley, Secretary

Staff Members:

Mark Turner, Chief Executive Officer
 Bijan Motamedi, M.D., MEC President
 Julie Atwood, Human Resources Director

Terry Peña, Chief Operating Officer
 Yvonne Waggener, Chief Financial Officer
 Kristi McCasland, Executive Assistant

OPEN SESSION

2:15 p.m.

CALL TO ORDER

Kieth Burkart, President

PRESIDENTS COMMENTS

Kieth Burkart, President
 Action Possible

BOARD MEMBER REPORTS

All Board Members

PUBLIC COMMENTS

Government Code
 Section 54954.3 Sections A & B

The public has the right to address the legislative body on any item of interest to the public.
 A time restraint may be implemented at the discretion of the Board President.

PREVIOUS MINUTES approval

Kieth Burkart, President
 Action probable

CONSENT AGENDA

Kieth Burkart, President
 Action Probable

DISTRICT BOARD OF DIRECTORS MEETING
Thursday, January 25, 2024 2:15 p.m.

(Motion will be made to include all items listed)

1. Approval of Quality Committee minutes, meeting held November 31, 2023
2. Approval of Facilities Committee minutes, meeting held October 26, 2023
3. Approval of Finance Committee minutes, meeting held October 26, 2023
4. Approval of the attached Policies and Procedures that was sent January 15, 2024
5. Approval of the attached Policies and Procedures ADDENDUM that was sent January 18, 2024

AGENDA ITEMS

- | | |
|---|---|
| 1. Form 700 Statement of Economic Interest (due 3/15/2024) | Kieth Burkart, President
Information Only |
| 2. Code of Conduct Annual Review | Mark Turner, Chief Executive Officer
Action Possible |
| 3. Board Self-Evaluation Performance Improvement Plan | Mark Turner, Chief Executive Officer
Action Possible |
| 4. CEO Report | Mark Turner, Chief Executive Officer |
| a. Construction & Land Use Approval Update | Information Only |
| b. Human Resources Director Recruitment Update | Information Only |
| 5. COO/CNO Report | Terry Peña, Chief Operating Officer
Information only |
| 6. Quality Committee Report
Report of Meeting held January 25, 2024 | Cheryl Moxley, Chairperson
Information only |
| 7. Facilities Committee Report
Report of Meeting held January 25, 2024 | Cheryl Robinson, Chairperson
Information only |
| 8. Finance Committee Report
Report of Meeting held January 25, 2024 | Barry Smart, Chairperson |
| a. Fiscal Year 2023 Audited Financial Statement | Action Probable |
| b. Investments | Action Possible |
| c. Board Compensation Policy | Action Possible |
| d. Level of Expenditure Authorization Policy | Action Possible |
| 9. Board Education | Kieth Burkart, President |
| a. 3/4-5/2024: CHA Rural Health Care Symposium | Action Possible |
| b. 5/20-22/2024: HASC Annual Meeting | |
| c. CSDA Virtual Workshop: Board Member Best Practices | |
| 10. Discussion Topic Suggestions | Kieth Burkart, President |
| 11. 2024 Board of Directors Meeting Calendar & Assignments | Kieth Burkart, President
Information only |

ADJOURN TO CLOSED SESSION

DISTRICT BOARD OF DIRECTORS MEETING
Thursday, January 25, 2024 2:15 p.m.

Page 3 of 3

CLOSED SESSION AGENDA ITEMS

(Closed session pursuant to Govt. Code Section 54954.5

- | | |
|---|---|
| 1. <u>Hearings</u>
Subject matter: Staff Privileges
Re: Credentialing Recommendations
Closed session pursuant to Cal. Health & Safety § 32155 | Bijan Motamedi, M.D., MEC President
Action Probable |
| 2. <u>Medical Executive Committee Report</u>
Subject Matter: Report of Medical Executive Committee
Meeting minutes
Closed session pursuant to Cal. Health & Safety § 32155 | Bijan Motamedi, M.D., MEC President
Information only |
| 3. <u>Executive session</u>
Subject Matter: Personnel Issues
Re: Executive Compensation
Closed session under Cal. Gov. Code § 54957 | Board Members & CEO Only
Action Possible |

RETURN TO OPEN SESSION

- | | |
|-------------------------------|--------------------------|
| 1. Closed Session Report | Kieth Burkart, President |
| 2. Public Report of Decisions | Kieth Burkart, President |

NEXT BOARD-ATTENDED MEETINGS

Special Board of Directors Meeting:
Thursday, February 29, 2024 at 1:00 p.m.
(Days & times are subject to change so please refer to the posted agenda for exact times)

FINAL ADJOURNMENT



“Mountains Community Hospital makes possible essential quality medical services to the residents and visitors of the local mountains.”

SPECIAL DISTRICT BOARD OF DIRECTORS MEETING

Thursday, February 22, 2024, 5:30 p.m.

George M. Medak Conference Room, Suite 207

MCH Medical Office Building, 29099 Hospital Road, Lake Arrowhead, CA 92352

Or

Microsoft Teams meeting

Join on your computer, mobile app or room device

[Click here to join the meeting](#)

Meeting ID: 244 237 552 782

Passcode: jjmpWj

[Download Teams](#) | [Join on the web](#)

Or call in (audio only)

[+1 951-384-1117,,32883985#](#) **United States, Riverside**

Phone Conference ID: 328 839 85#

Members:	Kieth Burkart, President Barrick Smart, Treasurer	Cheryl Robinson, Vice President Barry Hoy, Trustee
Staff Members:	Mark Turner, Chief Executive Officer Terry Peña, Chief Operating Officer	Yvonne Waggener, Chief Financial Officer Kristi McCasland, Executive Assistant

OPEN SESSION

5:30 p.m.

CALL TO ORDER

Kieth Burkart, President

PRESIDENTS COMMENTS

Kieth Burkart, President
Action Possible

BOARD MEMBER REPORTS

All Board Members

PUBLIC COMMENTS

Government Code
Section 54954.3 Sections A & B

The public has the right to address the legislative body on any item of interest to the public.
 A time restraint may be implemented at the discretion of the Board President.

AGENDA ITEMS

- | | |
|---|--|
| 1. RFQ/RFP Project Management Services (Acute Care Wing and associated site work); Contract Award | Mark Turner, Chief Executive Officer
Action Possible |
| 2. Underwriter Engagement Letter for \$48,500,000 USDA Direct Loan Financing (Hilltop Securities) | Mark Turner, Chief Executive Officer
Information Only |

SPECIAL DISTRICT BOARD OF DIRECTORS MEETING
Thursday, February 22, 2024, 5:30 p.m.

Page 2 of 2

- | | |
|---|--|
| 3. Agreement for Legal Services 2024 Bond Anticipation
Notes & Revenue Bonds, Series 2026 (Quint & Thimmig, LLP) | Mark Turner, Chief Executive Officer
Information Only |
| 4. SBMCHD Notice of Vacancy, Board of Directors | Mark Turner, Chief Executive Officer
Information Only |

NEXT BOARD-ATTENDED MEETINGS

Thursday, February 29, 2024 at 1:00 p.m.
*(Days & times are subject to change so please
refer to the posted agenda for exact times)*

FINAL ADJOURNMENT



“Mountains Community Hospital makes possible essential quality medical services to the residents and visitors of the local mountains.”

DISTRICT BOARD OF DIRECTORS MEETING

Thursday, February 29, 2024, 1:45 p.m.

George M. Medak Conference Room, Suite 207

MCH Medical Office Building, 29099 Hospital Road, Lake Arrowhead, CA 92352

Or

Microsoft Teams meeting

Join on your computer, mobile app or room device

[Click here to join the meeting](#)

Meeting ID: 234 601 921 58

Passcode: MWdfbE

[Download Teams](#) | [Join on the web](#)

Or call in (audio only)

[+1 951-384-1117,605686207#](#) **United States, Riverside**

Phone Conference ID: 605 686 207#

- | | |
|--|--|
| <p>Members:</p> <p>Kieth Burkart, President
 Barrick Smart, Treasurer
 Barry Hoy, Trustee</p> <p>Staff Members:</p> <p>Mark Turner, Chief Executive Officer
 Bijan Motamedi, M.D., MEC President
 Julie Atwood, Human Resources Director</p> | <p>Cheryl Robinson, Vice President</p> <p>Terry Peña, Chief Operating Officer
 Yvonne Waggener, Chief Financial Officer
 Kristi McCasland, Executive Assistant</p> |
|--|--|

OPEN SESSION

1:45 p.m.

CALL TO ORDER

Kieth Burkart, President

PRESIDENTS COMMENTS

Kieth Burkart, President
 Action Possible

BOARD MEMBER REPORTS

All Board Members

PUBLIC COMMENTS

Government Code
 Section 54954.3 Sections A & B

The public has the right to address the legislative body on any item of interest to the public.
 A time restraint may be implemented at the discretion of the Board President.

PREVIOUS MINUTES approval

Kieth Burkart, President
 Action probable

CONSENT AGENDA

Kieth Burkart, President
 Action Probable

DISTRICT BOARD OF DIRECTORS MEETING
Thursday, February 29, 2024 1:45 p.m.

(Motion will be made to include all items listed)

1. Approval of Marketing Committee minutes, meeting held November 30, 2023
2. Approval of Finance Committee minutes, meeting held January 25, 2024
3. Approval of the attached Policies and Procedures that was sent February 19, 2024

AGENDA ITEMS

- | | |
|---|---|
| 1. Form 700 Statement of Economic Interest (due 3/15/2024) | Kieth Burkart, President
Information Only |
| 2. SBMCHD Notice of Vacancy, Board of Directors | Kieth Burkart, President
Action Possible |
| 3. Board Assignments | Kieth Burkart, President
Action Possible |
| 4. Board Self-Evaluation Performance Improvement Plan | Mark Turner, Chief Executive Officer
Action Possible |
| 5. CEO Report | Mark Turner, Chief Executive Officer |
| a. Construction Updates | Information Only |
| b. Construction Financing Update | Information Only |
| a. USDA Direct Loans and Interim Construction
Financing Finance Schedule | |
| b. USDA Direct Loans and Interim Construction
Loan Interested Parties List | |
| c. Human Resources Director Recruitment Update | Information Only |
| 6. COO/CNO Report | Terry Peña, Chief Operating Officer
Information only |
| 7. Marketing Committee Report
Report of Meeting held February 29, 2024 | Cheryl Robinson, Chairperson
Information only |
| 8. Finance Committee Report
Report of Meeting held February 29, 2024 | Barry Smart, Chairperson |
| a. Financial Statements | Action Probable |
| b. Capital Purchases | Action Possible |
| c. Investments | Action Possible |
| 9. Board Education | Kieth Burkart, President |
| a. 3/4-5/2024: CHA Rural Health Care Symposium | Action Possible |
| b. 5/20-22/2024: HASC Annual Meeting | |
| 10. Discussion Topic Suggestions | Kieth Burkart, President |

ADJOURN TO CLOSED SESSION

DISTRICT BOARD OF DIRECTORS MEETING
Thursday, February 29, 2024 1:45 p.m.

Page 3 of 3

CLOSED SESSION AGENDA ITEMS

(Closed session pursuant to Govt. Code Section 54954.5)

- | | |
|---|---|
| 1. <u>Hearings</u>
Subject matter: Staff Privileges
Re: Credentialing Recommendations
Closed session pursuant to Cal. Health & Safety § 32155 | Bijan Motamedi, M.D., MEC President
Action Probable |
| 2. <u>Medical Executive Committee Report</u>
Subject Matter: Report of Medical Executive Committee
Meeting minutes
Closed session pursuant to Cal. Health & Safety § 32155 | Bijan Motamedi, M.D., MEC President
Information only |

RETURN TO OPEN SESSION

- | | |
|-------------------------------|--------------------------|
| 1. Closed Session Report | Kieth Burkart, President |
| 2. Public Report of Decisions | Kieth Burkart, President |

NEXT BOARD-ATTENDED MEETINGS

Regular Board of Directors Meeting:
Thursday, March 28, 2024 at 1:00 p.m.
(Days & times are subject to change so please refer to the posted agenda for exact times)

FINAL ADJOURNMENT



“Mountains Community Hospital makes possible essential quality medical services to the residents and visitors of the local mountains.”

DISTRICT BOARD OF DIRECTORS MEETING

Thursday, March 28, 2024, 2:15 p.m.

George M. Medak Conference Room, Suite 207

MCH Medical Office Building, 29099 Hospital Road, Lake Arrowhead, CA 92352

Or

Microsoft Teams meeting

Join on your computer, mobile app or room device

[Click here to join the meeting](#)

Meeting ID: 234 601 921 58

Passcode: MWdfbE

[Download Teams](#) | [Join on the web](#)

Or call in (audio only)

[+1 951-384-1117,605686207#](#) **United States, Riverside**

Phone Conference ID: 605 686 207#

- | | | |
|----------------|---|--|
| Members: | Kieth Burkart, President
Barry Hoy, Secretary
Gerald Hinkley, Director | Cheryl Robinson, Vice President
Barrick Smart, Treasurer |
| Staff Members: | Mark Turner, Chief Executive Officer
Bijan Motamedi, M.D., MEC President
Yesenia De La Cruz, Human Resources Director | Terry Peña, Chief Operating Officer
Yvonne Waggener, Chief Financial Officer
Kristi McCasland, Executive Assistant |

OPEN SESSION

2:15 p.m.

CALL TO ORDER

Kieth Burkart, President

PRESIDENTS COMMENTS

Kieth Burkart, President
Action Possible

BOARD MEMBER REPORTS

All Board Members

PUBLIC COMMENTS

Government Code
Section 54954.3 Sections A & B

The public has the right to address the legislative body on any item of interest to the public.
A time restraint may be implemented at the discretion of the Board President.

PREVIOUS MINUTES approval

Kieth Burkart, President
Action probable

CONSENT AGENDA

Kieth Burkart, President
Action Probable

DISTRICT BOARD OF DIRECTORS MEETING
Thursday, March 28, 2024 2:15 p.m.

Page 2 of 3

(Motion will be made to include all items listed)

1. Approval of Quality Committee minutes, meeting held January 25, 2024
2. Approval of Human Resources Committee minutes, meeting held September 28, 2024
3. Approval of Finance Committee minutes, meeting held February 29, 2024
4. Approval of the attached Policies and Procedures that was sent March 18, 2024

AGENDA ITEMS

- | | |
|--|---|
| 1. Community Member for Board Committees | Mark Turner, Chief Executive Officer
Action Possible |
| 2. Review, edit and validate MCH's Mission, Vision, Values | Mark Turner, Chief Executive Officer
Action Possible |
| 3. Revision to MCH Value Definitions | Mark Turner, Chief Executive Officer
Action Possible |
| 4. CEO Report | Mark Turner, Chief Executive Officer |
| a. Mission Moment | Action Possible |
| b. Construction Updates | Information Only |
| c. Construction Financing Update | Information Only |
| 5. COO/CNO Report | Terry Peña, Chief Operating Officer
Information only |
| 6. Quality Committee Report
Report of Meeting held March 28, 2024 | Barry Hoy, Chairperson
Information Only |
| 7. Human Resources Committee Report
Report of Meeting held March 28, 2024 | Kieth Burkart, Chairperson
Information only |
| 8. Finance Committee Report
Report of Meeting held March 28, 2024 | Barry Smart, Chairperson |
| a. Financial Statements | Action Probable |
| b. Capital Purchases | Action Possible |
| c. Investments | Action Possible |
| 9. Board Education | Kieth Burkart, President |
| a. MCH Board Member Annual Education (Relias) | Information Only |
| b. 3/4-5/2024: CHA Rural Health Care Symposium -- Recap | Information Only |
| c. 5/20-22/2024: HASC Annual Meeting | Information Only |
| 10. Discussion Topic Suggestions | Kieth Burkart, President |

ADJOURN TO CLOSED SESSION

DISTRICT BOARD OF DIRECTORS MEETING
Thursday, March 28, 2024 2:15 p.m.

Page 3 of 3

CLOSED SESSION AGENDA ITEMS

(Closed session pursuant to Govt. Code Section 54954.5

- | | |
|---|---|
| 1. <u>Hearings</u>
Subject matter: Staff Privileges
Re: Credentialing Recommendations
Closed session pursuant to Cal. Health & Safety § 32155 | Bijan Motamedi, M.D., MEC President
Action Probable |
| 2. <u>Medical Executive Committee Report</u>
Subject Matter: Report of Medical Executive Committee
Meeting minutes
Closed session pursuant to Cal. Health & Safety § 32155 | Bijan Motamedi, M.D., MEC President
Information only |

RETURN TO OPEN SESSION

- | | |
|-------------------------------|--------------------------|
| 1. Closed Session Report | Kieth Burkart, President |
| 2. Public Report of Decisions | Kieth Burkart, President |

NEXT BOARD-ATTENDED MEETINGS

Regular Board of Directors Meeting:
Thursday, April 25, 2024 at 1:00 p.m.
(Days & times are subject to change so please refer to the posted agenda for exact times)

FINAL ADJOURNMENT



“Mountains Community Hospital makes possible essential quality medical services to the residents and visitors of the local mountains.”

SPECIAL DISTRICT BOARD OF DIRECTORS MEETING

Monday, April 15, 2024, 5:00 p.m.

George M. Medak Conference Room, Suite 207

MCH Medical Office Building, 29099 Hospital Road, Lake Arrowhead, CA 92352

Or

Microsoft Teams meeting

Join on your computer, mobile app or room device

[Click here to join the meeting](#)

Meeting ID: 227 216 948 692

Passcode: RF9oqa

[Download Teams](#) | [Join on the web](#)

Or call in (audio only)

[+1 951-384-1117,,552949797#](#) United States, Riverside

Phone Conference ID: 552 949 797#

Members:	Kieth Burkart, President Barry Hoy, Secretary Gerry Hinkley, Director	Cheryl Robinson, Vice President Barrick Smart, Treasurer
----------	---	---

Staff Members:	Mark Turner, Chief Executive Officer Terry Peña, Chief Operating Officer	Yvonne Waggener, Chief Financial Officer Kristi McCasland, Executive Assistant
----------------	---	---

OPEN SESSION

5:00 p.m.

CALL TO ORDER

Kieth Burkart, President

PRESIDENTS COMMENTS

Kieth Burkart, President
Action Possible

BOARD MEMBER REPORTS

All Board Members

PUBLIC COMMENTS

Government Code
Section 54954.3 Sections A & B

The public has the right to address the legislative body on any item of interest to the public.
 A time restraint may be implemented at the discretion of the Board President.

AGENDA ITEMS

- | | |
|---|---|
| 1. Medical Office Building (MOB) Exterior Repair Work
Contract Award | Mark Turner, Chief Executive Officer
Action Possible |
|---|---|

SPECIAL DISTRICT BOARD OF DIRECTORS MEETING
Monday, April 15, 2024, 5:00 p.m.

Page 2 of 2

NEXT BOARD-ATTENDED MEETINGS

Thursday, April 25, 2024 at 1:00 p.m.
(Days & times are subject to change so please refer to the posted agenda for exact times)

FINAL ADJOURNMENT



“Mountains Community Hospital makes possible essential quality medical services to the residents and visitors of the local mountains.”

DISTRICT BOARD OF DIRECTORS MEETING

Thursday, April 25, 2024, 2:15 p.m.

George M. Medak Conference Room, Suite 207

MCH Medical Office Building, 29099 Hospital Road, Lake Arrowhead, CA 92352

Or

Microsoft Teams meeting

Join on your computer, mobile app or room device

[Click here to join the meeting](#)

Meeting ID: 234 601 921 58

Passcode: MWdfbE

[Download Teams](#) | [Join on the web](#)

Or call in (audio only)

[+1 951-384-1117,605686207#](#) **United States, Riverside**

Phone Conference ID: 605 686 207#

- | | | |
|----------------|--|--|
| Members: | Kieth Burkart, President
Barry Hoy, Secretary
Gerald Hinkley, Director | Cheryl Robinson, Vice President
Barrick Smart, Treasurer |
| Staff Members: | Mark Turner, Chief Executive Officer
Bijan Motamedi, M.D., MEC President
Kim McGuire, Community Development Director | Terry Peña, Chief Operating Officer
Yvonne Waggener, Chief Financial Officer
Kristi McCasland, Executive Assistant |

OPEN SESSION

2:15 p.m.

CALL TO ORDER

Kieth Burkart, President

PRESIDENTS COMMENTS

Kieth Burkart, President
Action Possible

BOARD MEMBER REPORTS

All Board Members

PUBLIC COMMENTS

Government Code
Section 54954.3 Sections A & B

The public has the right to address the legislative body on any item of interest to the public.
A time restraint may be implemented at the discretion of the Board President.

PREVIOUS MINUTES approval

Kieth Burkart, President
Action probable

CONSENT AGENDA

Kieth Burkart, President
Action Probable

DISTRICT BOARD OF DIRECTORS MEETING
Thursday, April 25, 2024 2:15 p.m.

Page 2 of 3

(Motion will be made to include all items listed)

1. Approval of Quality Committee minutes, meeting held March 28, 2024
2. Approval of Facilities Committee minutes, meeting held January 25, 2024
3. Approval of Finance Committee minutes, meeting held March 28, 2024
4. Approval of the revised Policies and Procedures list that was sent April 22, 2024

AGENDA ITEMS

- | | |
|---|---|
| 1. MCH Organizational Chart | Mark Turner, Chief Executive Officer
Action Possible |
| 2. Archive: Claims, Risk Management, Consent to Settle Policy | Mark Turner, Chief Executive Officer
Action Possible |
| 3. CEO Report | Mark Turner, Chief Executive Officer |
| a. Mission Moment | Action Possible |
| b. Construction Updates | Information Only |
| c. Construction Financing Update | Information Only |
| 4. COO/CNO Report | Terry Peña, Chief Operating Officer
Information only |
| 5. Quality Committee Report
Report of Meeting held April 25, 2024 | Barry Hoy, Chairperson
Information Only |
| 6. Facilities Committee Report
Report of Meeting held April 25, 2024 | Cheryl Robinson, Chairperson
Information only |
| 7. Finance Committee Report
Report of Meeting held April 25, 2024 | Barry Smart, Chairperson |
| a. Financial Statements | Action Probable |
| b. Capital Purchases | Action Possible |
| c. Investments | Action Possible |
| 8. Board Education | Kieth Burkart, President |
| a. MCH Board Member Annual Education (Relias) | Information Only |
| b. 5/20-22/2024: HASC Annual Meeting | Information Only |
| 9. Discussion Topic Suggestions | Kieth Burkart, President |

ADJOURN TO CLOSED SESSION

DISTRICT BOARD OF DIRECTORS MEETING
Thursday, April 25, 2024 2:15 p.m.

Page 3 of 3

CLOSED SESSION AGENDA ITEMS

(Closed session pursuant to Govt. Code Section 54954.5

- | | |
|---|--|
| 1. <u>Hearings</u>
Subject matter: Staff Privileges
Re: Credentialing Recommendations
Closed session pursuant to Cal. Health & Safety § 32155 | Bijan Motamedi, M.D., MEC President
Action Probable |
| 2. <u>Medical Executive Committee Report</u>
Subject Matter: Report of Medical Executive Committee
Meeting minutes
Closed session pursuant to Cal. Health & Safety § 32155 | Bijan Motamedi, M.D., MEC President
Information only |
| 3. <u>Annual Management Action Plan (MAP) Updates</u>
Subject Matter: Proposed new services, programs & facilities
Estimated date of public disclosure: April 30, 2024
Closed session under Cal. Health & Safety § 32106 | Mark Turner, Chief Executive Officer
Information only |

RETURN TO OPEN SESSION

- | | |
|-------------------------------|--------------------------|
| 1. Closed Session Report | Kieth Burkart, President |
| 2. Public Report of Decisions | Kieth Burkart, President |

NEXT BOARD-ATTENDED MEETINGS

Regular Board of Directors Meeting:
Thursday, May 23, 2024 at 1:00 p.m.
(Days & times are subject to change so please refer to the posted agenda for exact times)

FINAL ADJOURNMENT



“Mountains Community Hospital makes possible essential quality medical services to the residents and visitors of the local mountains.”

DISTRICT BOARD OF DIRECTORS MEETING

Thursday, May 23, 2024, 2:45 p.m.

George M. Medak Conference Room, Suite 207

MCH Medical Office Building, 29099 Hospital Road, Lake Arrowhead, CA 92352

Or

Microsoft Teams meeting

Join on your computer, mobile app or room device

[Click here to join the meeting](#)

Meeting ID: 234 601 921 58

Passcode: MWdfbE

[Download Teams](#) | [Join on the web](#)

Or call in (audio only)

[+1 951-384-1117,605686207#](#) **United States, Riverside**

Phone Conference ID: 605 686 207#

- | | | |
|----------------|--|--|
| Members: | Kieth Burkart, President
Barry Hoy, Secretary
Gerald Hinkley, Director | Cheryl Robinson, Vice President
Barrick Smart, Treasurer |
| Staff Members: | Mark Turner, Chief Executive Officer
Bijan Motamedi, M.D., MEC President
Kim McGuire, Community Development Director | Terry Peña, Chief Operating Officer
Yvonne Waggener, Chief Financial Officer
Kristi McCasland, Executive Assistant |

OPEN SESSION

2:45 p.m.

CALL TO ORDER

Kieth Burkart, President

PRESIDENTS COMMENTS

Kieth Burkart, President
Action Possible

BOARD MEMBER REPORTS

All Board Members

PUBLIC COMMENTS

Government Code
Section 54954.3 Sections A & B

The public has the right to address the legislative body on any item of interest to the public.
A time restraint may be implemented at the discretion of the Board President.

PREVIOUS MINUTES approval

Kieth Burkart, President
Action probable

CONSENT AGENDA

Kieth Burkart, President
Action Probable

DISTRICT BOARD OF DIRECTORS MEETING
Thursday, May 23, 2024 2:45 p.m.

Page 2 of 3

(Motion will be made to include all items listed)

1. Approval of Quality Committee minutes, meeting held April 25, 2024
2. Approval of Marketing Committee minutes, meeting held February 29, 2024
3. Approval of Finance Committee minutes, meeting held April 25, 2024
4. Approval of the revised Policies and Procedures list that was sent May 14, 2024

AGENDA ITEMS

- | | |
|--|---|
| 1. FY 2023-2024 Annual Patient Care Contract Evaluations | Mark Turner, Chief Executive Officer
Action Possible |
| 2. CEO Report | Mark Turner, Chief Executive Officer |
| a. Mission Moment | Action Possible |
| b. Construction Updates | Information Only |
| c. Construction Financing Update | Information Only |
| 3. COO/CNO Report | Terry Peña, Chief Operating Officer
Information only |
| 4. Quality Committee Report
Report of Meeting held May 23, 2024 | Barry Hoy, Chairperson
Information Only |
| 5. Marketing Committee Report
Report of Meeting held May 23, 2024 | Cheryl Robinson, Chairperson
Information only |
| 6. Finance Committee Report
Report of Meeting held May 23, 2024 | Barry Smart, Chairperson |
| a. Financial Statements | Action Probable |
| b. Capital Purchases | Action Possible |
| c. Investments | Action Possible |
| d. UDSA Financing Update: Acute Care Wing Project | Action Possible |
| e. Paying off Existing Debt: 2007 COPs & 2016 MOB Financing | Action Possible |
| 7. Board Education | Kieth Burkart, President |
| a. MCH Board Member Annual Education (Relias) | Information Only |
| b. 5/20-22/2024: HASC Annual Meeting -- Recap | Information Only |
| 8. Discussion Topic Suggestions | Kieth Burkart, President |

ADJOURN TO CLOSED SESSION

CLOSED SESSION AGENDA ITEMS

(Closed session pursuant to Govt. Code Section 54954.5

- | | |
|--|--|
| 1. <u>Hearings</u>
Subject matter: Staff Privileges
Re: Credentialing Recommendations
Closed session pursuant to Cal. Health & Safety § 32155 | Bijan Motamedi, M.D., MEC President
Action Probable |
|--|--|

SAN BERNARDINO MOUNTAINS COMMUNITY HOSPITAL DISTRICT

DISTRICT BOARD OF DIRECTORS MEETING
Thursday, May 23, 2024 2:45 p.m.

Page 3 of 3

- | | |
|---|---|
| 2. <u>Medical Executive Committee Report</u>
Subject Matter: Report of Medical Executive Committee
Meeting minutes
Closed session pursuant to Cal. Health & Safety § 32155 | Bijan Motamedi, M.D., MEC President
Information only |
| 3. <u>Executive session</u>
Subject Matter: Personnel Issues
Closed session under Cal. Gov. Code § 54957 | Board Members Only
Information only |

RETURN TO OPEN SESSION

- | | |
|-------------------------------|--------------------------|
| 1. Closed Session Report | Kieth Burkart, President |
| 2. Public Report of Decisions | Kieth Burkart, President |

NEXT BOARD-ATTENDED MEETINGS

Special Board of Directors Meeting/USDA
Community Meeting:
Friday, June 7, 2024 at 1:00 p.m.

Regular Board of Directors Meeting:
Friday, June 28, 2024 at 1:00 p.m.
(Days & times are subject to change so please refer to the posted agenda for exact times)

FINAL ADJOURNMENT



“Mountains Community Hospital makes possible essential quality medical services to the residents and visitors of the local mountains.”

SPECIAL DISTRICT BOARD OF DIRECTORS / USDA PUBLIC COMMENT MEETING

Friday, June 7, 2024, 1:00 p.m.

George M. Medak Conference Room, Suite 207

MCH Medical Office Building, 29099 Hospital Road, Lake Arrowhead, CA 92352

Or

Microsoft Teams

[Join the meeting now](#)

Meeting ID: 216 863 377 706 / Passcode: nnuVxW

Dial-in by phone: +1 951-384-1117, United States, Riverside

Phone conference ID: 275 022 19#

Members: Kieth Burkart, President
Barry Hoy, Secretary
Gerry Hinkley, Director

Cheryl Robinson, Vice President
Barrick Smart, Treasurer

Staff Members: Mark Turner, Chief Executive Officer
Terry Peña, Chief Operating Officer

Yvonne Waggener, Chief Financial Officer
Kristi McCasland, Executive Assistant

MEETING PURPOSE: To discuss the Hospital expansion, seismic compliance and renovation project components and related USDA direct loan financing.

I. CALL TO ORDER OF PUBLIC MEETING Kieth Burkart, President

II. USDA COMMUNITY PUBLIC MEETING – DISCUSSION REGARDING THE FINANCING AND CONSTRUCTION OF AN EXPANSION TO AND RENOVATIONS OF MOUNTAINS COMMUNITY HOSPITAL

- A. Project Need and Overview of Project Planning Mark Turner, Chief Executive Officer
- B. Project Design and Construction Overview Mark Turner, Chief Executive Officer
Matt Roquemore, JLL, Project Manager
Dan Squires, JLL, Project Manager
- C. Project Related Environmental Impacts Brent McManigal, Fennemore Law
- D. Services Provided and Service Area Impacts Mark Turner, Chief Executive Officer
- E. Project Plan of Finance Overview Gary Hicks, G.L. Hicks Financial
- F. Board Member Comments..... Board of Directors

SPECIAL DISTRICT BOARD OF DIRECTORS / USDA PUBLIC COMMENT MEETING
Friday, June 7, 2024, 1:00 p.m.

III. COMMUNITY MEMBER COMMENTS AND QUESTIONS Community at Large
Government Code, Section 54954.3 Sections A & B

The public has the right to address the legislative body on any item of interest to the public.
A time restraint may be implemented at the discretion of the Board President.

IV. DISTRICT RESPONSE TO COMMUNITY COMMENTS AND QUESTIONS All

V. CONCLUDING COMMENTS Mark Turner, Chief Executive Officer

**VI. CONSIDERATION OF RESOLUTION NO. 2024-03 AUTHORIZING THE
SUBMISSION OF AN APPLICATION TO USDA**..... Board of Directors

VII. CLOSE PUBLIC MEETING..... Kieth Burkart, President

NEXT BOARD-ATTENDED MEETING Friday, June 28, 2024 at 1:00 p.m.
(Days & times are subject to change so please refer to the posted agenda for exact times)

“Mountains Community Hospital makes possible essential quality medical services to the residents and visitors of the local mountains.”

SPECIAL DISTRICT BOARD OF DIRECTORS MEETING

Friday, June 21, 2024, 1:00 p.m.

George M. Medak Conference Room, Suite 207

MCH Medical Office Building, 29099 Hospital Road, Lake Arrowhead, CA 92352

Or

Microsoft Teams

[Join the meeting now](#)

Meeting ID: 232 304 087 100 / Passcode: HNDE4v

Dial-in by phone: [+1 951-384-1117](tel:+19513841117), [458648520#](tel:+19513844586) United States, Riverside

Phone conference ID: 458 648 520#

Members: Kieth Burkart, President
Barry Hoy, Secretary
Gerry Hinkley, Director

Cheryl Robinson, Vice President
Barrick Smart, Treasurer

Staff Members: Mark Turner, Chief Executive Officer
Terry Peña, Chief Operating Officer

Yvonne Waggener, Chief Financial Officer
Kristi McCasland, Executive Assistant

OPEN SESSION

1:00 p.m.

CALL TO ORDER

Kieth Burkart, President

PRESIDENTS COMMENTS

Kieth Burkart, President
Action Possible

BOARD MEMBER REPORTS

All Board Members

PUBLIC COMMENTS

Government Code
Section 54954.3 Sections A & B

The public has the right to address the legislative body on any item of interest to the public.
A time restraint may be implemented at the discretion of the Board President.

CONSENT AGENDA

Kieth Burkart, President
Action Probable

(Motion will be made to include all items listed)

1. Approval of Special Board Meeting / USDA Public Community Meeting Minutes, meeting held June 7, 2024

AGENDA ITEMS

1. Financial Feasibility Study Approval

Mark Turner, Chief Executive Officer
Action Possible

SPECIAL DISTRICT BOARD OF DIRECTORS MEETING
Friday, June 21, 2024, 1:00 p.m.

Page 2 of 2

- | | |
|--|--|
| 2. Resolution 2024-04 – Authorizing CEO/CFO/COO/CNO to Execute and Submit Loan Documents to USDA | Mark Turner, Chief Executive Officer
Action Possible |
| 3. Design Build Team Proposals & Our Preliminary Recommendation | Mark Turner, Chief Executive Officer
Information Only |

NEXT BOARD-ATTENDED MEETINGS

Friday, June 28, 2024 at 1:00 p.m.
(Days & times are subject to change so please refer to the posted agenda for exact times)

FINAL ADJOURNMENT



“Mountains Community Hospital makes possible essential quality medical services to the residents and visitors of the local mountains.”

DISTRICT BOARD OF DIRECTORS MEETING

Friday, June 28, 2024, 2:45 p.m.

George M. Medak Conference Room, Suite 207

MCH Medical Office Building, 29099 Hospital Road, Lake Arrowhead, CA 92352

Or

Microsoft Teams meeting

[Click here to join the meeting](#)

Meeting ID: 234 601 921 58 / Passcode: MWdfbE

Or call in (audio only): [+1 951-384-1117](tel:+19513841117).,605686207# United States, Riverside

Phone Conference ID: 605 686 207#

Members:	Kieth Burkart, President Barry Hoy, Secretary Gerald Hinkley, Director	Cheryl Robinson, Vice President Barrick Smart, Treasurer
Staff Members:	Mark Turner, Chief Executive Officer Bijan Motamedi, M.D., MEC President Kim McGuire, Community Development Director	Terry Peña, Chief Operating Officer Yvonne Waggener, Chief Financial Officer Kristi McCasland, Executive Assistant

OPEN SESSION

2:45 p.m.

CALL TO ORDER

Kieth Burkart, President

PRESIDENTS COMMENTS

Kieth Burkart, President
Action Possible

BOARD MEMBER REPORTS

All Board Members

PUBLIC COMMENTS

Government Code
Section 54954.3 Sections A & B

The public has the right to address the legislative body on any item of interest to the public.
A time restraint may be implemented at the discretion of the Board President.

PREVIOUS MINUTES approval

Kieth Burkart, President
Action probable

CONSENT AGENDA

Kieth Burkart, President
Action Probable

(Motion will be made to include all items listed)

1. Approval of Quality Committee minutes, meeting held May 23, 2024
2. Approval of Human Resources Committee minutes, meeting held March 28, 2024
3. Approval of Finance Committee minutes, meeting held May 23, 2024
4. Approval of the revised Policies and Procedures list that was sent June 17, 2024

DISTRICT BOARD OF DIRECTORS MEETING
Friday, June 28, 2024 2:45 p.m.

Page 2 of 3

AGENDA ITEMS

- | | |
|--|---|
| 1. Legislative Update | Megan Barajas, HASC, Regional VP
Information Only |
| 2. Recommendation of Design Build Team Contract Award | Mark Turner, Chief Executive Officer
Action Possible |
| 3. Resolution 2024-05 – Special Tax Levies for FY2024-25 | Yvonne Waggener, Chief Financial Officer
Action Probable |
| 4. Resolution 2024-06 – Establishing Appropriations Limits for FY 2024-2025 | Yvonne Waggener, Chief Financial Officer
Action Possible |
| 5. Agreement for Collection of Special Taxes, Fees & Assessments for FY2024-25 | Yvonne Waggener, Chief Financial Officer
Action Probable |
| 6. CEO Report | Mark Turner, Chief Executive Officer |
| a. Mission Moment | Action Possible |
| b. Internal Construction Updates | Information Only |
| c. Acute Care Wing Construction Updates | Information Only |
| d. Insurance Renewals | Information Only |
| 7. COO/CNO Report | Terry Peña, Chief Operating Officer
Information only |
| 8. Quality Committee Report
Report of Meeting held June 28, 2024 | Barry Hoy, Chairperson
Information Only |
| 9. Human Resources Committee Report
Report of Meeting held June 28, 2024 | Kieth Burkart, Chairperson
Information only |
| 10. Finance Committee Report
Report of Meeting held June 28, 2024 | Barry Smart, Chairperson |
| a. Financial Statements | Action Probable |
| b. Capital Purchases | Action Possible |
| c. Investments | Action Possible |
| d. FY25 Proposed Operating Budget | Action Possible |
| 11. Board Education | Kieth Burkart, President |
| a. MCH Board Member Annual Education (Relias) | Information Only |
| b. AHA Rural Health Care Leadership Conference
– February 23-26, 2025 | |
| 12. Discussion Topic Suggestions | Kieth Burkart, President |

ADJOURN TO CLOSED SESSION

DISTRICT BOARD OF DIRECTORS MEETING
Friday, June 28, 2024 2:45 p.m.

CLOSED SESSION AGENDA ITEMS

(Closed session pursuant to Govt. Code Section 54954.5)

- | | |
|---|---|
| 1. <u>Hearings</u>
Subject matter: Staff Privileges
Re: Credentialing Recommendations
Closed session pursuant to Cal. Health & Safety § 32155 | Bijan Motamedi, M.D., MEC President
Action Probable |
| 2. <u>Medical Executive Committee Report</u>
Subject Matter: Report of Medical Executive Committee
Meeting minutes
Closed session pursuant to Cal. Health & Safety § 32155 | Bijan Motamedi, M.D., MEC President
Information only |

RETURN TO OPEN SESSION

- | | |
|-------------------------------|--------------------------|
| 1. Closed Session Report | Kieth Burkart, President |
| 2. Public Report of Decisions | Kieth Burkart, President |

NEXT BOARD-ATTENDED MEETINGS

Regular Board of Directors Meeting:
Thursday, July 25, 2024 at 1:00 p.m.
(Days & times are subject to change so please refer to the posted agenda for exact times)

FINAL ADJOURNMENT



“Mountains Community Hospital makes possible essential quality medical services to the residents and visitors of the local mountains.”

DISTRICT BOARD OF DIRECTORS MEETING

Thursday, July 25, 2024, 2:30 p.m.

George M. Medak Conference Room, Suite 202

MCH Medical Office Building, 29099 Hospital Road, Lake Arrowhead, CA 92352

Or

Microsoft Teams meeting

[Click here to join the meeting](#)

Meeting ID: 234 601 921 58 / Passcode: MWdfbE

Or call in (audio only): [+1 951-384-1117,,605686207#](#) United States, Riverside

Phone Conference ID: 605 686 207#

Members:	Kieth Burkart, President Barry Hoy, Secretary Gerald Hinkley, Director	Cheryl Robinson, Vice President Barrick Smart, Treasurer
Staff Members:	Mark Turner, Chief Executive Officer Bijan Motamedi, M.D., MEC President Kim McGuire, Community Development Director	Terry Peña, Chief Operating Officer Yvonne Waggener, Chief Financial Officer Kristi McCasland, Executive Assistant

OPEN SESSION

2:30 p.m.

CALL TO ORDER

Kieth Burkart, President

PRESIDENTS COMMENTS

Kieth Burkart, President
Action Possible

BOARD MEMBER REPORTS

All Board Members

PUBLIC COMMENTS

Government Code
Section 54954.3 Sections A & B

The public has the right to address the legislative body on any item of interest to the public.
A time restraint may be implemented at the discretion of the Board President.

PREVIOUS MINUTES approval

Kieth Burkart, President
Action probable

CONSENT AGENDA

Kieth Burkart, President
Action Probable

(Motion will be made to include all items listed)

1. Approval of Quality Committee minutes, meeting held June 28, 2024
2. Approval of Facilities Committee minutes, meeting held April 25, 2024

DISTRICT BOARD OF DIRECTORS MEETING
Thursday, July 25, 2024 2:30 p.m.

Page 2 of 3

3. Approval of Finance Committee minutes, meeting held June 28, 2024
4. Approval of the attached list of Policies and Procedures that was sent July 15, 2024

AGENDA ITEMS

- | | |
|--|---|
| 1. MCH Organizational Chart | Mark Turner, Chief Executive Officer
Action Possible |
| 2. CEO Report | Mark Turner, Chief Executive Officer
Action Possible |
| a. Mission Moment | Information Only |
| b. Internal Construction Updates | Information Only |
| c. Acute Care Wing/Retrofit/SNF Wing Project Updates | Information Only |
| 3. COO/CNO Report | Terry Peña, Chief Operating Officer
Information only |
| 4. Quality Committee Report
Report of Meeting held July 25, 2024 | Barry Hoy, Chairperson
Information Only |
| 5. Facilities Committee Report
Report of Meeting held July 25, 2024 | Cheryl Robinson, Chairperson
Information only |
| 6. Finance Committee Report
Report of Meeting held July 25, 2024 | Barry Smart, Chairperson |
| a. Financial Statements | Action Probable |
| b. Capital Purchases | Action Possible |
| c. Investments | Action Possible |
| d. FY25 Proposed Capital Budget | Action Possible |
| e. Earmarking use of Debt Service Money | Action Possible |
| f. Cell Tower Sale Option | Action Possible |
| 7. Board Education | Kieth Burkart, President
Information Only |
| a. MCH Board Member Annual Education (Relias) | |
| b. AHA Rural Health Care Leadership Conference
– February 23-26, 2025 | |
| 8. Discussion Topic Suggestions | Kieth Burkart, President |

ADJOURN TO CLOSED SESSION

DISTRICT BOARD OF DIRECTORS MEETING
Thursday, July 25, 2024 2:30 p.m.

CLOSED SESSION AGENDA ITEMS

(Closed session pursuant to Govt. Code Section 54954.5

- | | |
|---|---|
| 1. <u>Hearings</u>
Subject matter: Staff Privileges
Re: Credentialing Recommendations
Closed session pursuant to Cal. Health & Safety § 32155 | Bijan Motamedi, M.D., MEC President
Action Probable |
| 2. <u>Medical Executive Committee Report</u>
Subject Matter: Report of Medical Executive Committee
Meeting minutes
Closed session pursuant to Cal. Health & Safety § 32155 | Bijan Motamedi, M.D., MEC President
Information only |
| 3. <u>Executive session</u>
Subject Matter: CEO Evaluation
Closed session under Cal. Gov. Code § 54957 | Board Members & CEO Only
Information only |
| 4. <u>Executive session</u>
Subject Matter: Personnel Issues
Closed session under Cal. Gov. Code § 54957 | Board Members Only
Action Possible |

RETURN TO OPEN SESSION

- | | |
|-------------------------------|--------------------------|
| 1. Closed Session Report | Kieth Burkart, President |
| 2. Public Report of Decisions | Kieth Burkart, President |

NEXT BOARD-ATTENDED MEETINGS

Regular Board of Directors Meeting:
Thursday, August 29, 2024 at 1:00 p.m.
*(Days & times are subject to change so
please refer to the posted agenda for exact
times)*

FINAL ADJOURNMENT



“Mountains Community Hospital makes possible essential quality medical services to the residents and visitors of the local mountains.”

DISTRICT BOARD OF DIRECTORS MEETING

Thursday, August 29, 2024, 2:45 p.m.

George M. Medak Conference Room, Suite 202

MCH Medical Office Building, 29099 Hospital Road, Lake Arrowhead, CA 92352

Or

Microsoft Teams meeting

[Click here to join the meeting](#)

Meeting ID: 234 601 921 58 / Passcode: MWdfbE

Or call in (audio only): [+1 951-384-1117,,605686207#](#) United States, Riverside

Phone Conference ID: 605 686 207#

Members:	Kieth Burkart, President Barry Hoy, Secretary Gerald Hinkley, Director	Cheryl Robinson, Vice President Barrick Smart, Treasurer
Staff Members:	Mark Turner, Chief Executive Officer Bijan Motamedi, M.D., MEC President Kim McGuire, Community Development Director	Terry Peña, Chief Operating Officer Yvonne Waggener, Chief Financial Officer Kristi McCasland, Executive Assistant

OPEN SESSION

2:45 p.m.

CALL TO ORDER

Kieth Burkart, President

PRESIDENTS COMMENTS

Kieth Burkart, President
Action Possible

BOARD MEMBER REPORTS

All Board Members

PUBLIC COMMENTS

Government Code
Section 54954.3 Sections A & B

The public has the right to address the legislative body on any item of interest to the public.
A time restraint may be implemented at the discretion of the Board President.

PREVIOUS MINUTES approval

Kieth Burkart, President
Action probable

CONSENT AGENDA

Kieth Burkart, President
Action Probable

(Motion will be made to include all items listed)

1. Approval of Quality Committee minutes, meeting held July 25, 2024
2. Approval of Marketing Committee minutes, meeting held May 23, 2024

DISTRICT BOARD OF DIRECTORS MEETING
Thursday, August 29, 2024 2:45 p.m.

Page 2 of 3

3. Approval of Finance Committee minutes, meeting held July 25, 2024
4. Approval of the attached list of Policies and Procedures that was sent August 20, 2024

AGENDA ITEMS

- | | |
|--|---|
| 1. Resolution 2025-02 Amendment to the Conflict of Interest Code | Mark Turner, Chief Executive Officer
Action Possible |
| 2. Medical Office Building (MOB) Exterior Repair Work Contract Award | Mark Turner, Chief Executive Officer
Action Possible |
| 3. CEO Report | Mark Turner, Chief Executive Officer |
| a. Strategic & Facilities Master Planning | Information Only |
| b. Mission Moment | Information Only |
| c. Internal Construction Updates | Information Only |
| d. Acute Care Wing/Retrofit/SNF Wing Project Updates | Information Only |
| e. Cell Tower Sale Option | Information Only |
| 4. COO/CNO Report | Terry Peña, Chief Operating Officer
Information only |
| 5. Quality Committee Report
Report of Meeting held August 29, 2024 | Barry Hoy, Chairperson
Information Only |
| 6. Marketing Committee Report
Report of Meeting held August 29, 2024 | Cheryl Robinson, Chairperson
Information only |
| 7. Finance Committee Report
Report of Meeting held August 29, 2024 | Barry Smart, Chairperson |
| a. District Hospital Leadership Forum: Supplemental Reimbursement | Information Only |
| b. FY25 Proposed Capital Budget | Action Possible |
| c. Financial Statements | Action Probable |
| d. Capital Purchases | Action Possible |
| e. Investments | Action Possible |
| f. Resolution 2025-01 Authorizing Investment of Monies in the Local Agency Investment Fund | Action Possible |
| g. California State Treasurer's Office Authorization for Transfer of Funds | Action Possible |
| 8. Board Education | Kieth Burkart, President |
| a. AHA Rural Health Care Leadership Conference, February 23-26, 2025, San Antonio, TX | Information Only |
| b. HASC Annual Conference, April 23-25, 2025, Indian Wells, CA | |

DISTRICT BOARD OF DIRECTORS MEETING
Thursday, August 29, 2024 2:45 p.m.

Page 3 of 3

9. Discussion Topic Suggestions

Kieth Burkart, President

ADJOURN TO CLOSED SESSION

CLOSED SESSION AGENDA ITEMS

(Closed session pursuant to Govt. Code Section 54954.5

- | | |
|---|--|
| 1. <u>Hearings</u>
Subject matter: Staff Privileges
Re: Credentialing Recommendations
Closed session pursuant to Cal. Health & Safety § 32155 | Bijan Motamedi, M.D., MEC President
Action Probable |
| 2. <u>Medical Executive Committee Report</u>
Subject Matter: Report of Medical Executive Committee
Meeting minutes
Closed session pursuant to Cal. Health & Safety § 32155 | Bijan Motamedi, M.D., MEC President
Information only |
| 3. <u>Annual Management Action Plan (MAP) Updates</u>
Subject Matter: Proposed new services, programs & facilities
Estimated date of public disclosure: March 31, 2025
Closed session under Cal. Health & Safety § 32106 | Mark Turner, Chief Executive Officer
Information only |
| 4. <u>Executive session</u>
Subject Matter: CEO Evaluation
Closed session under Cal. Gov. Code § 54957 | Board Members Only
Information only |

RETURN TO OPEN SESSION

- | | |
|-------------------------------|--------------------------|
| 1. Closed Session Report | Kieth Burkart, President |
| 2. Public Report of Decisions | Kieth Burkart, President |

NEXT BOARD-ATTENDED MEETINGS

Regular Board of Directors Meeting:
Thursday, September 26, 2024 at 1 p.m.
*(Days & times are subject to change so
please refer to the posted agenda for exact
times)*

FINAL ADJOURNMENT

SAN BERNARDINO MOUNTAINS COMMUNITY HOSPITAL DISTRICT



“Mountains Community Hospital makes possible essential quality medical services to the residents and visitors of the local mountains.”

SPECIAL DISTRICT BOARD OF DIRECTORS MEETING

Monday, September 23, 2024, 5:00 p.m.

George M. Medak Conference Room, Suite 202

MCH Medical Office Building, 29099 Hospital Road, Lake Arrowhead, CA 92352

Members:	Kieth Burkart, President Barry Hoy, Secretary Gerald Hinkley, Director	Cheryl Robinson, Vice President Barrick Smart, Treasurer
----------	--	---

OPEN SESSION

5:00 p.m.

CALL TO ORDER

Kieth Burkart, President

PRESIDENTS COMMENTS

Kieth Burkart, President
Action Possible

BOARD MEMBER REPORTS

All Board Members

PUBLIC COMMENTS

Government Code
Section 54954.3 Sections A & B

The public has the right to address the legislative body on any item of interest to the public.
A time restraint may be implemented at the discretion of the Board President.

ADJOURN TO CLOSED SESSION

CLOSED SESSION AGENDA ITEMS

(Closed session pursuant to Govt. Code Section 54954.5

- | | |
|--|--|
| 1. <u>Executive session</u>
Subject Matter: CEO Evaluation
Closed session under Cal. Gov. Code § 54957 | Board Members Only
Information only |
|--|--|

RETURN TO OPEN SESSION

- | | |
|-------------------------------|--------------------------|
| 1. Closed Session Report | Kieth Burkart, President |
| 2. Public Report of Decisions | Kieth Burkart, President |

NEXT BOARD-ATTENDED MEETINGS

Regular Board of Directors Meeting:
Thursday, September 26, 2024 at 1 p.m.

FINAL ADJOURNMENT



“Mountains Community Hospital makes possible essential quality medical services to the residents and visitors of the local mountains.”

DISTRICT BOARD OF DIRECTORS MEETING

Thursday, September 26, 2024, 2:15 p.m.

George M. Medak Conference Room, Suite 202

MCH Medical Office Building, 29099 Hospital Road, Lake Arrowhead, CA 92352

Or

Microsoft Teams meeting

[Click here to join the meeting](#)

Meeting ID: 234 601 921 58 / Passcode: MWdfbE

Or call in (audio only): [+1 951-384-1117,,605686207#](#) United States, Riverside

Phone Conference ID: 605 686 207#

Members:	Kieth Burkart, President Barry Hoy, Secretary Gerald Hinkley, Director	Cheryl Robinson, Vice President Barrick Smart, Treasurer
Staff Members:	Mark Turner, Chief Executive Officer Bijan Motamedi, M.D., MEC President Kim McGuire, Community Development Director	Terry Peña, Chief Operating Officer Yvonne Waggener, Chief Financial Officer Kristi McCasland, Executive Assistant

OPEN SESSION

2:15 p.m.

CALL TO ORDER

Kieth Burkart, President

PRESIDENTS COMMENTS

Kieth Burkart, President
Action Possible

BOARD MEMBER REPORTS

All Board Members

PUBLIC COMMENTS

Government Code
Section 54954.3 Sections A & B

The public has the right to address the legislative body on any item of interest to the public.
A time restraint may be implemented at the discretion of the Board President.

PREVIOUS MINUTES approval

Kieth Burkart, President
Action probable

CONSENT AGENDA

Kieth Burkart, President
Action Probable

(Motion will be made to include all items listed)

1. Approval of Quality Committee minutes, meeting held August 29, 2024
2. Approval of Human Resources Committee minutes, meeting held March 28, 2024

DISTRICT BOARD OF DIRECTORS MEETING
Thursday, September 26, 2024 2:15 p.m.

Page 2 of 3

3. Approval of Finance Committee minutes, meeting held August 29, 2024
4. Approval of the attached list of Policies and Procedures that was sent September 16, 2024

AGENDA ITEMS

- | | |
|--|---|
| 1. Upcoming Board Vacancy | Kieth Burkart, President
Information Only |
| 2. CEO Report | Mark Turner, Chief Executive Officer |
| a. Strategic & Facilities Master Planning | Information Only |
| b. Mission Moment | Information Only |
| c. Internal Construction Updates | Information Only |
| d. Acute Care Wing/Retrofit/SNF Wing Project Updates | Information Only |
| e. Cell Tower Sale Option | Information Only |
| f. Community Member to the Board Committees | Information Only |
| 3. COO/CNO Report | Terry Peña, Chief Operating Officer
Information only |
| 4. Quality Committee Report
Report of Meeting held September 26, 2024 | Barry Hoy, Chairperson
Information Only |
| 5. Human Resources Committee Report
Report of Meeting held September 26, 2024 | Kieth Burkart, Chairperson
Information Only |
| a. Meal Break Rest Periods (Policy & Forms) – HR | Action Possible |
| 6. Finance Committee Report
Report of Meeting held September 26, 2024 | Barry Smart, Chairperson
Information Only |
| a. Financial Statements | Action Probable |
| b. Capital Purchases | Action Possible |
| c. Investments | Action Possible |
| 7. Board Education | Kieth Burkart, President |
| a. AHA Rural Health Care Leadership Conference,
February 23-26, 2025, San Antonio, TX | Information Only |
| b. HASC Annual Conference, April 23-25, 2025, Indian Wells, CA | |
| 8. Discussion Topic Suggestions | Kieth Burkart, President |

ADJOURN TO CLOSED SESSION

CLOSED SESSION AGENDA ITEMS

(Closed session pursuant to Govt. Code Section 54954.5)

SAN BERNARDINO MOUNTAINS COMMUNITY HOSPITAL DISTRICT

DISTRICT BOARD OF DIRECTORS MEETING
Thursday, September 26, 2024 2:15 p.m.

Page 3 of 3

- | | |
|--|--|
| 1. <u>Hearings</u>
Subject matter: Staff Privileges
Re: Credentialing Recommendations
Closed session pursuant to Cal. Health & Safety § 32155 | Bijan Motamedi, M.D., MEC President
Action Probable |
| 2. <u>Medical Executive Committee Report</u>
Subject Matter: Report of Medical Executive Committee
Meeting minutes
Closed session pursuant to Cal. Health & Safety § 32155 | Bijan Motamedi, M.D., MEC President
Information only |
| 3. <u>Risk Management Discussion</u>
Subject Matter: Proposed Litigation, Case Name
Unspecified: Disclosure would jeopardize service of
process or existing settlement negotiations
Closed session pursuant to Gov. Code § 54956.9 | Mark Turner, Chief Executive Officer
Information only |
| 4. <u>Executive session</u>
Subject Matter: CEO Evaluation
Closed session under Cal. Gov. Code § 54957 | Board Members & CEO Only
Information only |

RETURN TO OPEN SESSION

- | | |
|-------------------------------|--------------------------|
| 1. Closed Session Report | Kieth Burkart, President |
| 2. Public Report of Decisions | Kieth Burkart, President |

NEXT BOARD-ATTENDED MEETINGS

Regular Board of Directors Meeting:
Thursday, October 24, 2024 at 1 p.m.
*(Days & times are subject to change so
please refer to the posted agenda for exact
times)*

FINAL ADJOURNMENT



“Mountains Community Hospital makes possible essential quality medical services to the residents and visitors of the local mountains.”

DISTRICT BOARD OF DIRECTORS MEETING

Thursday, October 24, 2024, 2:30 p.m.

George M. Medak Conference Room, Suite 202

MCH Medical Office Building, 29099 Hospital Road, Lake Arrowhead, CA 92352

Or

Microsoft Teams meeting

[Click here to join the meeting](#)

Meeting ID: 234 601 921 58 / Passcode: MWdfbE

Or call in (audio only): [+1 951-384-1117](tel:+19513841117).,[605686207#](tel:+19513841117) United States, Riverside

Phone Conference ID: 605 686 207#

Members: OPEN POSITION, President
 Barry Hoy, Secretary
 Gerald Hinkley, Director

Cheryl Robinson, Vice President
 Barrick Smart, Treasurer

Staff Members: Mark Turner, Chief Executive Officer
 Bijan Motamedi, M.D., MEC President
 Kim McGuire, Community Development Director

Terry Peña, Chief Operating Officer
 Yvonne Waggener, Chief Financial Officer
 Kristi McCasland, Executive Assistant

OPEN SESSION

2:30 p.m.

CALL TO ORDER

Cheryl Robinson, Vice President

PRESIDENTS COMMENTS

Cheryl Robinson, Vice President
 Action Possible

BOARD MEMBER REPORTS

All Board Members

PUBLIC COMMENTS

Government Code
 Section 54954.3 Sections A & B

The public has the right to address the legislative body on any item of interest to the public.
 A time restraint may be implemented at the discretion of the Board President.

PREVIOUS MINUTES approval

Cheryl Robinson, Vice President
 Action probable

CONSENT AGENDA

Cheryl Robinson, Vice President
 Action Probable

(Motion will be made to include all items listed)

1. Approval of Quality Committee minutes, meeting held September 26, 2024
2. Approval of Facilities Committee minutes, meeting held July 25, 2024

DISTRICT BOARD OF DIRECTORS MEETING

Thursday, October 24, 2024 2:30 p.m.

Page 2 of 3

3. Approval of Finance Committee minutes, meeting held September 26, 2024
4. Approval of the attached list of Policies and Procedures that was sent October 14, 2024

AGENDA ITEMS

- | | |
|--|---|
| 1. Resolution 2025-03: Authorizing Signers for all Accounts at California Bank & Trust | Yvonne Waggener, Chief Financial Officer
Action Possible |
| 2. SBMCHD Notice of Vacancy, Board of Directors | Cheryl Robinson, Vice President
Action Possible |
| 3. Board Assignments | Cheryl Robinson, Vice President
Action Possible |
| 4. Community Member for Board Committees | Cheryl Robinson, Vice President
Action Possible |
| 5. Foundation President as Ex-Officio Member of Marketing Committee | Mark Turner, Chief Executive Officer
Action Possible |
| 6. 2024 Board Self-Evaluations: Due by November 15, 2024 | Mark Turner, Chief Executive Officer
Information Only |
| 7. CEO Report | Mark Turner, Chief Executive Officer |
| a. BETA Heart: 2025 Hospital Wide Action Plan | Information Only |
| b. Community Health Needs Assessment | Information Only |
| c. Strategic & Facilities Master Planning | Information Only |
| d. Mission Moment | Information Only |
| e. Internal Construction Updates | Information Only |
| f. Acute Care Wing/Retrofit/SNF Wing Project Updates | Information Only |
| g. Cell Tower Sale Option | Information Only |
| h. Govenda App | Information Only |
| 8. COO/CNO Report | Terry Peña, Chief Operating Officer
Information only |
| 9. Quality Committee Report
Report of Meeting held October 24, 2024 | Barry Hoy, Chairperson
Information Only |
| 10. Facilities Committee Report
Report of Meeting held October 24, 2024 | Cheryl Robinson, Chairperson
Information Only |
| 11. Finance Committee Report
Report of Meeting held October 24, 2024 | Barry Smart, Chairperson
Information Only |
| a. Updated Project Sources & Uses of Funds
Debt Capacity Analysis/Summary of Financials | Information Only |

SAN BERNARDINO MOUNTAINS COMMUNITY HOSPITAL DISTRICT

DISTRICT BOARD OF DIRECTORS MEETING
Thursday, October 24, 2024 2:30 p.m.

Page 3 of 3

- | | |
|--|---------------------------------|
| b. Financial Statements | Action Probable |
| c. Capital Purchases | Action Possible |
| d. Investments | Action Possible |
|
 | |
| 12. Board Education | Cheryl Robinson, Vice President |
| a. AHA Rural Health Care Leadership Conference,
February 23-26, 2025, San Antonio, TX | Information Only |
| b. HASC Annual Conference, April 23-25, 2025, Indian Wells, CA | |
|
 | |
| 13. Discussion Topic Suggestions | Cheryl Robinson, Vice President |

ADJOURN TO CLOSED SESSION

CLOSED SESSION AGENDA ITEMS

(Closed session pursuant to Govt. Code Section 54954.5)

- | | |
|---|---|
| 1. <u>Personnel Issues</u>
Subject Matter: Incentive Compensation Determination
Closed session under Cal. Gov. Code § 54957 | Mark Turner, Chief Executive Officer
Action Possible |
|---|---|

RETURN TO OPEN SESSION

- | | |
|-------------------------------|---------------------------------|
| 1. Closed Session Report | Cheryl Robinson, Vice President |
| 2. Public Report of Decisions | Cheryl Robinson, Vice President |

NEXT BOARD-ATTENDED MEETINGS

Regular Board of Directors Meeting:
Thursday, November 21, 2024 at 1 p.m.
(Days & times are subject to change so please refer to the posted agenda for exact times)

FINAL ADJOURNMENT



“Mountains Community Hospital makes possible essential quality medical services to the residents and visitors of the local mountains.”

SPECIAL DISTRICT BOARD OF DIRECTORS MEETING

Friday, November 1, 2024, 1:00 p.m.

George M. Medak Conference Room, Suite 202

MCH Medical Office Building, 29099 Hospital Road, Lake Arrowhead, CA 92352

Or

Microsoft Teams Meeting

[Join the meeting now](#)

Meeting ID: 295 052 516 586 / Passcode: Wt6CKf

Dial in by phone: [+1 951-384-1117,829519855#](tel:+19513841117829519855) United States, Riverside

Phone conference ID: 829 519 855#

Members:	OPEN POSITION, President	Cheryl Robinson, Vice President
	Barry Hoy, Secretary	Barrick Smart, Treasurer
	Gerald Hinkley, Director	

OPEN SESSION

1:00 p.m.

CALL TO ORDER

Cheryl Robinson, Vice President

PRESIDENTS COMMENTS

Cheryl Robinson, Vice President
Action Possible

BOARD MEMBER REPORTS

All Board Members

PUBLIC COMMENTS

Government Code
Section 54954.3 Sections A & B

The public has the right to address the legislative body on any item of interest to the public.
A time restraint may be implemented at the discretion of the Board President.

AGENDA ITEMS

- | | |
|--|--|
| 1. Discussion Regarding Appointing a Candidate to fill the Open Board Seat | Cheryl Robinson, Vice President
Action Possible |
| 2. Resolution 2025-04: Appointment of _____ to Serve on the Board of Directors | Cheryl Robinson, Vice President
Action Possible |
| 3. Review/Approval of UKG Web Based Module for HR, Payroll and Timekeeping | Mark Turner, Chief Executive Officer
Yesenia De La Cruz, HR Director
Action Possible |

DISTRICT BOARD OF DIRECTORS MEETING
Friday, November 1, 2024 1:00 p.m.

Page 2 of 2

- | | |
|---|--|
| 4. Engaging Custom Learning Systems for Patient Experience Training | Mark Turner, Chief Executive Officer
Information Only |
| 5. 2025 Board of Directors Meeting Calendar DRAFT | Mark Turner, Chief Executive Officer
Action Possible |

NEXT BOARD-ATTENDED MEETINGS

Regular Board of Directors Meeting:
Thursday, November 21, 2024 at 1 p.m.

ADJOURNMENT



“Mountains Community Hospital makes possible essential quality medical services to the residents and visitors of the local mountains.”

DISTRICT BOARD OF DIRECTORS MEETING

Thursday, November 21, 2024, 2:30 p.m.

George M. Medak Conference Room, Suite 202

MCH Medical Office Building, 29099 Hospital Road, Lake Arrowhead, CA 92352

Or

Microsoft Teams meeting

[Click here to join the meeting](#)

Meeting ID: 234 601 921 58 / Passcode: MWdfbE

Or call in (audio only): [+1 951-384-1117](tel:+19513841117), [605686207#](tel:+19513841117) United States, Riverside

Phone Conference ID: 605 686 207#

Members: Cheryl Robinson, Vice President
 Barry Hoy, Secretary
 Gerald Hinkley, Director

Barrick Smart, Treasurer
 Jeri Simpson, Director

Staff Members: Mark Turner, Chief Executive Officer
 Bijan Motamedi, M.D., MEC President
 Kim McGuire, Community Development Director

Terry Peña, Chief Operating Officer
 Yvonne Waggener, Chief Financial Officer
 Kristi McCasland, Executive Assistant

OPEN SESSION

2:30 p.m.

CALL TO ORDER

Cheryl Robinson, Vice President

PRESIDENTS COMMENTS

Cheryl Robinson, Vice President
 Action Possible

BOARD MEMBER REPORTS

All Board Members

PUBLIC COMMENTS

Government Code
 Section 54954.3 Sections A & B

The public has the right to address the legislative body on any item of interest to the public.
 A time restraint may be implemented at the discretion of the Board President.

PREVIOUS MINUTES approval

Cheryl Robinson, Vice President
 Action probable

CONSENT AGENDA

Cheryl Robinson, Vice President
 Action Probable

(Motion will be made to include all items listed)

1. Approval of Quality Committee minutes, meeting held October 24, 2024
2. Approval of Marketing Committee minutes, meeting held August 29, 2024

DISTRICT BOARD OF DIRECTORS MEETING

Thursday, November 21, 2024 2:30 p.m.

Page 2 of 3

3. Approval of Finance Committee minutes, meeting held October 24, 2024
4. Approval of the attached list of Policies and Procedures that was sent November 12, 2024

AGENDA ITEMS

- | | |
|--|---|
| 1. Election of Board Officers & Committee Assignments | Cheryl Robinson, Vice President
Action Probable |
| 2. 2025 Board of Directors Meeting Calendar DRAFT | Cheryl Robinson, Vice President
Action Probable |
| 3. Board Compensation Policy, CY 2025 | Yvonne Waggener, Chief Financial Officer
Action Probable |
| 4. Cell Tower Sale Option | Mark Turner, Chief Executive Officer
Action Possible |
| 5. Patient Experience Program | Mark Turner, Chief Executive Officer
Action Possible |
| 6. Board Self-Evaluation Results | Mark Turner, Chief Executive Officer
Information Only |
| 7. CEO Report | Mark Turner, Chief Executive Officer |
| a. Mission Moment | Information Only |
| b. Internal Construction Updates | Information Only |
| c. Acute Care Wing/Retrofit/SNF Wing Project Updates | Information Only |
| d. Govenda App | Information Only |
| 8. COO/CNO Report | Terry Peña, Chief Operating Officer
Information only |
| 9. Quality Committee Report
Report of Meeting held November 21, 2024 | Barry Hoy, Chairperson
Information Only |
| 10. Marketing Committee Report
Report of Meeting held November 21, 2024 | Cheryl Robinson, Chairperson
Information Only |
| 11. Finance Committee Report
Report of Meeting held November 21, 2024 | Barry Smart, Chairperson
Information Only |
| a. Financial Statements | Action Probable |
| b. Capital Purchases | Action Possible |
| c. Investments | Action Possible |

DISTRICT BOARD OF DIRECTORS MEETING

Thursday, November 21, 2024 2:30 p.m.

Page 3 of 3

- 12. Board Education Cheryl Robinson, Vice President
 - a. AHA Rural Health Care Leadership Conference, Action Possible
February 23-26, 2025, San Antonio, TX
 - b. HASC Annual Conference, April 23-25, 2025, Indian Wells, CA

- 13. Discussion Topic Suggestions Cheryl Robinson, Vice President

ADJOURN TO CLOSED SESSION

CLOSED SESSION AGENDA ITEMS

(Closed session pursuant to Govt. Code § 54954.5

- 1. Closed session pursuant to Cal. Health & Safety § 32155 Bijan Motamedi, M.D., MEC President
Hearings Action Probable
Subject matter: Staff Privileges
Re: Credentialing Recommendations

- 2. Closed session pursuant to Cal. Health & Safety § 32155 Bijan Motamedi, M.D., MEC President
Medical Executive Committee Report Information only
Subject Matter: Report of Medical Executive Committee
Meeting minutes

- 3. Closed Session Pursuant to Government Code § 54957.6 Barry Hoy & Barry Smart
Conference with Labor Negotiators Action Possible
District Designated Representatives: Barry Hoy & Barry Smart
Unrepresented Employee: CEO

RETURN TO OPEN SESSION

- 1. Closed Session Report Cheryl Robinson, Vice President

- 2. Public Report of Decisions Cheryl Robinson, Vice President

NEXT BOARD-ATTENDED MEETINGS

Regular Board of Directors Meeting:
Thursday, January 30, 2025 at 1 p.m.
(Days & times are subject to change so please refer to the posted agenda for exact times)

FINAL ADJOURNMENT